



MINUTES
Workforce Development Area 4
Chief Elected Officials (CEO) County Consortium Meeting
9 am, Thursday, September 26, 2024
Via Microsoft Teams

Present: Chair John Jarvis (Waushara), Vice Chair Jon Doemel (Winnebago), Secretary Alice Connors (Calumet), and Dave Morack (Waupaca).

Excused: Sam Kaufman (Fond du Lac), and Harley Reabe (Green Lake).

Others Present: Anthony Snyder-FVWDB.

Meeting Call to Order and Approval of Agenda (*Action Item*): With quorum present, Chair Jarvis called the meeting to order at 9:09 am and introduced the agenda. **Motion to approve the agenda was made by Mr. Morack and seconded by Ms. Connors; motion carried.**

Approval of Consortium Meeting Minutes from 11/15/23 (*Action Item*): Motion to accept the minutes was made by Ms. Connors and seconded by Mr. Doemel; motion carried.

Awarding of Contracts for Program Year 2024 (*Action Items*): Motion by Mr. Doemel, seconded by Mr. Morack to extend the following contracts:

- To our subrecipient (Forward Service Corporation) for all PY23 grant programs for the months of July, August, September and October 2024 at a rate not to exceed PY23 levels;
- To our One Stop Operator (OSO), a contract to the WDA4 Management Consortium, for a second full year at the same rate of \$3,500; and
- To Wipfli, a contract for accounting and payroll services at the same rate as PY23 for July, August, September and October 2024.

Motion carried

Acceptance of 2024-2027 WIOA Local and Regional Plans (*Action Item*): Motion to accept the 2024-2027 WIOA Local and Regional Plan was made by Ms. Connors and seconded by Mr. Morack; motion carried.

Adoption of Updated Board Bylaws (*Action Item*): Motion to adopt a change the Board Bylaws was made by Mr. Doemel and seconded by Mr. Morack to update Board Bylaws as follows:

Article IX – Section 3 – Number 4 – Page 4: (4) Treasurer: Ensure all funds collected and spent are recorded and that a current account of the assets and liabilities of the corporation are kept. The books of account shall, at all reasonable times, be open to inspection by any Director. ~~The Treasurer shall be bonded.~~ The Chair shall assign the Treasurer as the Finance & Personnel Committee Chair.

Motion carried.

Adoption of 2024-2025 County Consortium Agreement (*Action Item*): Motion to adopt the 2024-2025 County Consortium Agreement was made by Ms. Connors and seconded by Mr. Morack; motion carried.

Adoption of 2024-2025 County Consortium Agreement (*Action Item*): Motion to adopt the 2024-2025 County Consortium Agreement was made by Ms. Connors and seconded by Mr. Morack; motion carried.

Adoption of 2024-2025 Board/County Elected Officials Joint Agreement (*Action Item*): Motion to adopt the 2024-2025 Board/County Elected Officials Joint Agreement was made by Mr. Doemel and seconded by Mr. Morack; motion carried

County Consortium Officers for 2024-2025: In keeping with our historical process, the County Consortium officers for 2024-2025 are as follows: Chair Jon Doemel (Winnebago), Vice-Chair Alice Connors (Calumet), Secretary Sam Kaufman (Fond du Lac). The Consortium extended its appreciation to Mr. Jarvis (Waushara) for serving two years as chair.

Review Board Membership: Mr. Snyder directed the WDA4 County Consortium members to the current FVWDB Board Membership noting vacancies that exist in both Green Lake and Waushara counties.

Future Meetings: After discussion, the consortium agreed to meet at least six (6) times this fiscal year, 9-10 am on the third Thursday in the months of September, November, January, March and May. Mr. Snyder agreed to send out calendar invites. All meetings planned as virtual meetings.

County Consortium Round Robin: Chair Jarvis asked each county representative to speak about matters impacting their county, ask questions of Mr. Snyder and discuss workforce development activities in the coming year.

- The Consortium acknowledged the passing of Richard “Dick” Koeppen (Waupaca County) on March 27, 2024. Mr. Koeppen had served as Chair of the Waupaca County Board from 2004-2024 and was a past member of the WDA4 County Consortium.
- Mr. Doemel asked Mr. Snyder to review the Board Bylaws to determine if proxy attendees could be sent to future WDA4 County Consortium meetings.
- Mr. Morack asked Mr. Snyder to review the Board Bylaws to determine if someone could be appointed for a 1-year, vs. 3-year term on the FVWDB Board of Directors.

Adjournment: The meeting was adjourned at 9:41 am.

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