



MINUTES

FVWDB Board of Directors Meeting

2:30 pm Thursday, May 16, 2024

Sargento Foods, Inc., 460 S. 8th Street, Hilbert, WI (Calumet County)

Members Present: Chair Laura Biehn, Vice Chair Dale Walker, Secretary Sarah Pantol, Treasurer Jo Ann Hall, Brad Grant, Amy Groshek, Josh Kilgas, Jennifer Marks, Jose Martinez, Jeff Mikorski, Melina Roeder, Shannon Seaman, Debra Warga, and Craig Wehner.

Members Excused: Immediate Past Chair Brian Kaminske, Tony Beregszazi, Dustin Delsman, Russ Haase, Jason Hendricks, Aimee Hostettler, Larry Lautenschlager, and Christina Stelter.

Meeting Call to Order: Following an extensive tour of the Sargento manufacturing facility for those who could attend, Chair Biehn called the Board of Directors to order at 2:45 pm.

Approval of Meeting Agenda (*Action Item*): Ms. Biehn introduced the agenda. Motion by Mr. Martinez, and seconded by Ms. Pantol, to approve the agenda for the 5/16/24 meeting as presented; motion carried.

Approval of Minutes from the 4/18/24 Executive Committee Meeting (*Action Item*): Ms. Biehn introduced the meeting minutes. Motion by Mr. Martinez, and seconded by Ms. Hall, to approve the minutes as presented; motion carried.

Self-Introductions of All Board Members: Each attendee introduced themselves and shared some information about their employer and their role.

Strategic Programs Committee Report (*Action Item*): Ms. Pantol presented a report of the Strategic Programs Committee, which included a review of program enrollments in all grants; an Innovation Discussion focused on how to address mental health initiatives across our region; an update on the recent Fond du Lac Job Fair and promotion of the upcoming Fox Cities Job Fair; and a report on the challenges facing our job center move from Menasha to Oshkosh. **Motion by Ms. Warga, and seconded by Ms. Marks, to approve the report as presented; motion carried.**

Finance & Personnel Committee Report (*Action Item*): Mrs. Hall presented a report of the Finance & Personnel Committee, which included a discussion about outsourced accounting proposals with no action at this time; the announcement that the Board had been selected to receive additional counties and increased funding in the Senior Community Service Employment Program (SCSEP), to begin July 1, 2024; and a review of March 2024 financial documents, credit card statement and checks over \$5,000. **Motion by Ms. Pantol, and seconded by Mr. Martinez, to approve the report as presented; motion carried.**

Fox Valley Workforce Development Board Update: Mr. Snyder reviewed details from the WIOA Regional Plan, developed jointly by the Bay Area Workforce Development Board and the Fox Valley Workforce Development Board; He shared details on the WIOA re-authorization and an update to our Congressionally Directed Spending Award, to be received in January/February 2025. **Motion by Mr. Walker, and seconded by Ms. Pantol, to accept the report as presented; motion carried.**

Report from the Ad Hoc Nomination Committee - Election of Officers (Action Item): Ms. Warga, Chair of the Nominating Committee, presented the slate of candidates for a second, one-year term beginning July 1:

- Chair of the Board - Laura Biehn, Sargento Foods, Inc.;
- Vice-Chair of the Board - Dale Walker, Fox Valley Technical College;
- Secretary – Sarah Pantol, CP Packaging, LLP.;
- Treasurer – JoAnn Hall, Moraine Park Technical College; and
- Immediate Past Chair – Brian Kaminske, Waupaca Foundry.

A motion to close the nominations and unanimously approve the slate as presented was made by Mr. Mikorski, and seconded by Mr. Wehner; motion carried.

Adjournment: The meeting was adjourned at 4:05 pm.

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