



MINUTES

FVWDB Board of Directors Meeting

1:30 pm Thursday, October 17, 2024

Outagamie County Recycling Center, 1419 Holland Road, Appleton

Members Present: Secretary Sarah Pantol, Brad Grant, Amy Groshek, Russ Haase, Jason Hendricks, Aimee Hostettler, Josh Kilgas, Jennifer Marks, Jose Martinez, Jeff Mikorski, Melina Roeder, Shannon Seaman, Christina Stelter, Chelsea Stindt, Debra Warga, and Craig Wehner.

Members Excused: Chair Laura Biehn, Vice Chair Dale Walker, Treasurer Jo Ann Hall, Immediate Past Chair Brian Kaminske, Tony Beregszazi, Dustin Delsman, Larry Lautenschlager, and Kari Meixl.

Others Present: Bobbi Miller, and Anthony Snyder – Fox Valley Workforce Development Board.

Meeting Call to Order: Following an extensive tour of the Outagamie Recycling Center for those who could attend, Secretary Pantol called the Board of Directors to order at 1:36 pm.

Approval of Meeting Agenda (*Action Item*): Ms. Pantol introduced the agenda. Motion by Mr. Martinez, and seconded by Ms. Warga, to approve the agenda for the 10/17/24 meeting as presented; motion carried.

Approval of Minutes from the 9/19/24 Executive Committee Meeting (*Action Item*): Ms. Biehn introduced the meeting minutes. Motion by Mr. Martinez, and seconded by Mr. Mikorski, to approve the minutes as presented; motion carried.

Self-Introductions of All Board Members: Each attendee introduced themselves and shared some information about their employer and their role. Mr. Snyder recognized Bobbi Miller on her 19th employment anniversary.

Strategic Programs Committee Report (*Action Item*): Ms. Pantol presented a report of the Strategic Programs Committee, which included information on our WIOA Performance Negotiations, a review of all grant enrollment numbers, preliminary outcomes from DWD Annual Monitoring, and an invitation was issued to all Board members to attend. Motion by Ms. Hostettler, and seconded by Ms. Marks, to approve the report as presented; motion carried.

Finance & Personnel Committee Report (*Action Item*): With the absence of the Treasurer, Mr. Snyder presented the report of the Finance & Personnel Committee, which included the August 2024 Financial Report, August 2024 Checks Over \$5,000 and the August 2024 Credit Card Statement. Mr. Snyder reviewed the committee's recommendation to sever the Wipfli contract for outsourced accounting services as of 12/31/24 and extend a one-year contract to Dean Dorton for outsourced accounting services effective 1/1/25. Finally, Mr. Snyder reviewed the Board's Program Year 24 Budget recommended by the committee, which totals \$2,868,407. Mr. Snyder shared the two areas of the

budget that are currently projecting deficits and shared ways staff planned to address these in the coming months. **Motion by Mr. Hendricks, and seconded by Ms. Warga, to approve the report as presented; including the recommendation to change accounting providers as of 1/1/25 and adoption of the PY24 Budget as presented; motion carried.**

Fox Valley Workforce Development Board Update: Ms. Miller shared with the Board the work of the Regional Business Service Group, her efforts to work with employers on DWD Fast Forward Grants (\$1.794 million in our region since the grant was launched), discussed our efforts to deliver Rapid Response activities to employees impacted by recent layoffs, and shared more information on our Winning With Wisconsin events in the past year and future one on November 13. Mr. Snyder wrapped up the section on the agenda with the announcement that two libraries in our region (Waushara and Winnebago counties) would be partnering with us to launch a JobPod for job search purposes. More details to come.

Round Robin Sharing: Members of the Board shared information on their work and upcoming workforce events that may be of interest.

Adjournment: The meeting was adjourned at 3:19 pm.

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