



# WORKFORCE DEVELOPMENT BOARD, INC.

*Building a world class workforce*

## AGENDA

### Finance & Personnel Committee Meeting

2 pm, Thursday, September 16, 2024

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Meeting ID: 232 949 771 353

Passcode: t3oek6

Required	Present	Others	Present
JoAnn Hall, Chair		Jess Ervin, Wipfli (Joining at 2:30 pm)	
Tony Beregszazi		Anthony Snyder, FVWDB	
Brad Grant			
Jose Martinez			

*\* A Total of 3 members required for quorum*

### ***Our Mission:***

***Working collaboratively in our communities to create and sustain a fully engaged, talented workforce for tomorrow, and beyond.***

1. Call to Order

### **CONSENT AGENDA (Action Item)**

2. Approval of Agenda
3. Approval of Minutes from 8/8/24 Finance & Personnel Committee Meeting
4. 2023 Audit Closeout Letter from Wisconsin Department of Workforce Development (WIOA Grants)
5. 2023 Audit Closeout Letter from Wisconsin Department of Health Services (SCSEP Grant)
6. Congressionally Directed Spending Project Update
7. Engagement Contract for Wegner CPAs to Conduct Annual Audit Beginning 9/16/24
8. Employee Termination Update
9. PY24 Wipfli Engagement Proposal Update

### **COMMITTEE BUSINESS & DISCUSSION**

10. Handbook Items for Committee Feedback:
  - a. Mileage Maximum
  - b. Recording Policy
11. PY24 Budget Adoption (Action Item)

### **REVIEW AND APPROVALS (Action Item)**

12. Board Financial Reports
  - a. June 2024 (Final)
  - b. July 2024

- 13. Credit Card Statement
  - c. July 2024
- 14. Checks Over \$5,000 Report
  - d. July 2024

15. Committee Member/Staff Updates

16. Adjournment

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