



WORKFORCE DEVELOPMENT BOARD, INC.

Building a world class workforce

AGENDA

Finance & Personnel Committee Meeting

2:30 pm, Monday, December 16, 2024

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Meeting ID: 261 504 811 40

Passcode: zFSC9L

Required	Present	Others	Present
Jo Ann Hall, Chair		Derek Hilst, Wegner CPAs	
Tony Beregszazi		Jess Ervin, Wipfli	
Brad Grant		Kortni Smith, Dean Dorton	
Jose Martinez	<i>Excused</i>	Anthony Snyder, FVWDB	

** A Total of 3 members required for quorum*

Our Mission:

Working collaboratively in our communities to create and sustain a fully engaged, talented workforce for tomorrow, and beyond.

1. Call to Order

CONSENT AGENDA (Action Item)

2. Approval of Agenda
3. Approval of Minutes from 11/14/24 Finance & Personnel Committee Meeting
4. Acceptance of Subrecipient Audit of Forward Service Corporation (FSC) 6/30/24
5. Job Center and Re-Entry Specialist Job Description
6. FVWDB 401(k) November 2024 Plan Performance Results
7. FVWDB Life, Short-Term and Long-Term Disability Rates for 2025
8. Updates to Accounting & Financial Policies Manual

COMMITTEE BUSINESS & DISCUSSION

9. Accept FVWDB Annual Audit 6/30/24 (Action Item)
10. Approve Updated Youth Portion of Budget (Action Item)
11. Accounting Transition Update
12. Subpoena in Matter of State of Wisconsin Department of Agriculture, Trade and Consumer Protection in the Matter of Special Events Custom Services, LLC
13. Accept FVWDB Personnel Manual Updates (Action Item)

REVIEW AND APPROVALS (Action Item)

14. Board Financial Reports
 - October 2024
15. Credit Card Statement
 - October 2024

16. Checks Over \$5,000 Report

- October 2024

17. Committee Member and Staff/Board Updates

18. Adjournment

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