



WORKFORCE DEVELOPMENT BOARD, INC.

Building a world class workforce

MINUTES

FVWDB Finance & Personnel Committee

2:30 pm, Thursday, May 9, 2024

Via Microsoft Teams

Members in Attendance: Chair Jo Ann Hall, Tony Beregszazi, Brad Grant, and Dale Walker.

Members Excused: Jose Martinez.

Others in Attendance: Jess Ervin – Wipfli; and Anthony Snyder – FVWDB.

Call to Order: Ms. Hall called the meeting to order at 2:32 pm.

Approval of Consent Agenda (Action Item): A motion was made by Mr. Walker, and seconded by Mr. Beregszazi, to approve the Consent Agenda, which included the 5/9/24 Meeting Agenda; Minutes of the 4/11/24 Finance & Personnel Committee Meeting; and an Update to Congressionally Directed Spending Project; motion carried.

Outsourced Accounting Discussions: As part of its regular procurement process, the committee heard from representatives of two firms providing Outsourced Accounting services: Kaydee Ruppert with Dean Dorton and Eric Aronson and Samantha Kjelstad with CLA-CliftonLarsonAllen LLP. Both firms discussed their capabilities and the committee asked questions. No action was taken at this time.

Title V Contract for Program Year 2024: Mr. Snyder announced that the Wisconsin Department of Health Services has awarded an expanded contract for the Title V Senior Community Service Employment Program (SCSEP) in Program Year 2024. This will expand our work in employing seniors from Fond du Lac, Green Lake and Winnebago Counties to Calumet, Brown, Manitowoc and Outagamie counties. The updated contract with more than \$270,000 in additional funding will begin 7/1/24. CEO Snyder will be working with staff and accountant to develop a staffing plan for the expanded program.

Financial Document Review (Action Items): Mr. Ervin and Mr. Snyder reviewed Board Financial Reports from March 2024; the Credit Card Statement from March 2024; and Checks Over \$5,000 from March 2024. A motion was made by Mr. Beregszazi, and seconded by Mr. Grant, to accept the reports as presented; motion carried. Ms. Hall and Mr. Walker abstained due to their employer being listed on the Checks Over \$5,000 report.

Adjournment: The meeting adjourned at 4:07 pm.

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