



MINUTES
FVWDB Finance & Personnel Committee

Thursday, October 14, 2021

Via Zoom

Members in Attendance: Chair Brad Grant, Tony Beregszazi, Kaitlyn Hendricks, Jose Martinez, Jennifer Thomas, and Dale Walker.

Members Excused: JoAnn Hall.

Others in Attendance: Kortni Smith – Wipfli, and Anthony Snyder – FVWDB.

Call to Order: Chair Grant was on the telephone, the meeting was called to order by Mr. Walker at 2:34 pm.

Approval of Consent Agenda (Action Items): A motion was made by Mr. Martinez, and seconded by Mr. Beregszazi, to approve the Consent Agenda, which included the Agenda, Minutes from the 8/12/21 Finance & Personnel Committee Meeting, and Report of the 9/9/21 Finance & Personnel Committee Meeting; motion carried.

Committee Business (Action Item): Mr. Snyder reported out on the status of the rewrite to the Board's Fiscal Policy Manual; discussed an upcoming grant in which the Board may be administrator and serve as the "Back Bone" organization for; and requested the authorization of two new Board positions to serve the expanding Windows to Work Program in Waupun and the new Pathways grant serving all counties of our region. **A motion was made by Mr. Beregszazi, and seconded by Mr. Martinez, to pursue the grant as administrator/back bone and to authorize the creation of two positions; motion carried. Mr. Walker abstained as his employer will be the beneficiary of the training contract for the grant in question.**

Review and Approvals (Action Items):

- Board Financial Report – July and August 2021
- Credit Card Statement – August and September 2021
- Check Registry - Checks over \$5000 for July and August 2021

Ms. Smith led a review of the financial reports. Mr. Snyder led a review of the credit card statements and checks over \$5,000. Mr. Martinez made a motion to accept the reports, seconded by Mr. Beregszazi; motion carried. Mr. Walker did not participate in the check registry discussion and abstained from the vote, noting a check payable to his employer.

Adjournment: The meeting adjourned at 3:30 pm.

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