



## MINUTES

### FVWDB Executive Committee Meeting

2:30 pm Thursday, February 20, 2025

Via Microsoft Teams

**Members Present:** Laura Biehn, Sarah Pantol, Jo Ann Hall, Brian Kaminske, and Jon Doemel (Ex Officio).

**Members Excused:** Dale Walker.

**Others Present:** Anthony Snyder – FVWDB.

**Meeting Call to Order:** Chair Biehn called the meeting to order at 2:30 pm.

**Approval of Consent Agenda (*Action Item*):** A motion was made by Ms. Pantol, and seconded by Mr. Doemel, to approve and accept the Consent Agenda, which included the 2/20/25 Meeting Agenda; the Minutes of the 1/9/25 Executive Committee Meeting; Report (Minutes) of the 1/9/25 Strategic Programs Committee Meeting; Report (Minutes) of the 2/13/25 Finance & Personnel Committee Meeting; and Update to the Accounting & Financial Policies Manual; motion carried.

**Location and Focus of the March 20, 2025, FVWDB Board of Directors Meeting:** After discussion, the group asked Mr. Snyder to look into the public service safety center as a meeting site. Mr. Doemel recommended the planned March County Consortium Meeting also be rolled into this meeting. The group recommended Mr. Snyder deliver a presentation on contingency planning for the Board should the Workforce Innovation and Opportunity Act (WIOA) funding not be reauthorized by Congress. The committee also suggested it may be time to review the Board's Bylaws to ensure they are keeping pace with the Board's needs.

**Officer Elections/Establish Nominating Committee (*Action Item*):** The committee received the resignation of Vice Chair Dale Walker, effective 6/30/25, due to retirement and personal commitments. The committee discussed possible officer candidates for the 7/1/25 year and discussed the creation of the FVWDB Special Nominating Committee, led by Jo Ann Hall. **Motion was made by Mr. Kaminske, and seconded by Ms. Pantol, to appoint a Nominating Committee led by Jo Ann Hall; motion carried**

**Committee Discussion/Round Robin:** The committee members were given an opportunity to share information on workforce development issues within their organizations and area.

**Adjournment:** The meeting was adjourned at 3:07 pm.

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