



## MINUTES

### FVWDB Executive Committee Meeting

2:30 pm Thursday, April 18, 2024

Via Microsoft Teams

**Members Present:** Laura Biehn, Dale Walker, Sarah Pantol, Jo Ann Hall, and Brian Kaminske.

**Members Excused:** John Jarvis (Ex-Officio).

**Others Present:** Anthony Snyder – FVWDB.

**Meeting Call to Order:** Chair Biehn called the Executive Committee to order at 2:36 pm.

**Approval of Meeting Agenda (*Action Item*):** Chair Biehn introduced the Executive Committee agenda. **Motion by Mr. Kaminske, and seconded by Ms. Hall, to approve the agenda as presented; motion carried.**

**Approval of Minutes from 3/21/24 Executive Committee Meeting (*Action Item*):** Chair Biehn presented the meeting minutes. **Motion was made by Ms. Pantol, and seconded by Mr. Kaminske, to approve the minutes as presented; motion carried.**

**Strategic Programs Committee Report of 4/11/24 Meeting (*Action Item*):** Ms. Pantol (Committee Chair) and Mr. Snyder presented the report of the 3/7/24 Strategic Programs Committee, which included a presentation from the Bay Area Workforce Development Board staff on their Job Pod partnership with the Green Bay Public Library; a discussion with Labor Economist Ryan Long on a small uptick in unemployment numbers for our region; a review of the enrollments in all programs; a recommendation to renew the subrecipient contract with Forward Service Corporation (FSC) for Program Year 2024 (budget yet to be determined); and a review of job center visits. **Motion was made by Mr. Walker, and seconded by Ms. Hall, to accept the report of the Strategic Programs Committee as presented; motion carried**

**Finance & Personnel Committee Report of 4/11/24 Meeting (*Action Item*):** Ms. Hall (Committee Chair) and Mr. Snyder presented the report of the 4/11/24 Finance & Personnel Committee, which included a presentation on fund-raising by Ms. Tonya Dederling of Vigeo Nonprofit Advising; our successful outcome of a recent staff termination and Wisconsin Unemployment Insurance Appeal Tribunal; an update on our request through Sen. Tammy Baldwin's office on congressionally directed spending; an update to the Employee Handbook; the opportunity to expand our Title V program efforts; and a review of the February financial reports, including checks over \$5,000 and the credit card statement. **Motion was made by Mr. Kaminske, and seconded by Ms. Pantol, to accept the report of the Finance & Personnel Committee as presented; motion carried**

**Board Updates:** Mr. Snyder discussed the need to reappoint our officers for another term, if they were interested and discussed the process of Board member reappointments as well.

**Committee Discussion/Round Robin:** Chair Biehn opened the floor for committee members to share workforce activities with their employer or in their agency. She discussed the upcoming tour of the Sargento plant before our May 16, 2024, meeting.

**Adjournment:** The meeting was adjourned at 3:03 pm.

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