



## MINUTES

### FVWDB Board of Directors & County Consortium Joint Meeting

Thursday, June 17, 2021

Via GoToMeeting

**Board Members Present:** Jason Hendricks, Brian Kaminske, Laura Biehn, Dale Walker, Aimee Hostettler, Patti Andresen-Shew, Tony Beregszazi, Dustin Delsman, Brad Grant, Amy Groshek, Russ Haase, JoAnn Hall, Amanda Kopetsky, Jennifer Marks, Jose Martinez, Sarah Pantol, David Thiel, Debbie Warga, Margaret Winn, and Steve Zurawski.

**Board Members Excused:** Larry Lautenschlager, Jessica Maple, Patty Milka, Craig Wehner, and Mark Westphal.

**County Consortium Members Present:** Allen Buechel, Harley Reabe, Joe McClone, Jon Doemel, and Alice Connors.

**County Consortium Members Excused:** Donna Kalata.

**Others Present:** Kortni Smith - Wipfli, and Bobbi Miller & Anthony Snyder – FVWDB

**Joint Board Meeting Call to Order:** Mr. Hendricks called the Board to order at 2:04 pm. Mr. Buechel called the County Consortium to order at 2:05 pm.

**Approval of Joint Meeting Agenda (*Action Item*):** Mr. Hendricks introduced the Board agenda. **Motion to approve the agenda by Mr. Martinez, and seconded by Mr. Beregszazi; motion carried.** Mr. Buechel introduced the County Consortium agenda. **Motion to approve the agenda by Mr. Reabe, and seconded by Ms. Connors; motion carried.**

**Approval of Minutes from 5/20/21 Executive Committee Meeting (*Action Item*):** Motion was made to approve the 5/20/21 Executive Committee minutes by Ms. Pantol, and seconded by Mr. Walker; motion carried.

**Approval of Minutes from 3/9/21 County Consortium Meeting (*Action Item*):** Motion was made to approve the 3/29/21 County Consortium Meeting minutes by Ms. Connors and seconded by Mr. Reabe; motion carried.

**Fox Valley Workforce Development Board Update:** Mr. Snyder presented a report of Board activities focused on program results, new grants and the status of operations; followed by Q&A.

**Finance & Personnel Committee Report (*Action Item*):** Mr. Walker presented the report of the Finance & Personnel Committee from its 6/10/21 meeting, which included: Acceptance of the Fiscal Year 2019 WIOA Audit Closeout Letter; monthly financial reports and the Board's proposed 2021-2022 budget. **Mr. Martinez made a motion to accept the report as presented, seconded by Ms. Hostettler; motion carried.**

**County Consortium Adoption of Board's 2021-2022 Budget (*Action Item*):** Mr. Doemel made a motion to adopt the budget as presented, seconded by Mr. Reabe; motion carried.

**Strategic Programs Committee Report (Action Item):** Mr. Thiel presented the report of the Strategic Programs Committee, which included the activities of three subcommittees focused on Business Goals, Programs (including a renewal of the sub recipient contract with LETC for all WIOA and other case management services for PY21) and One-Stop Operator (including a renewal of the existing OSO contract for PY21), an update to the planned re-opening of the Job Center to walk-in visits, and the status of the Rapid Response efforts for Clearwater Paper in Neenah. A major focus of his presentation was on the “Sansdemic,” which the committee plans to explore further as part of an effort to help employers find the employees they need even while workforce participation numbers decline. **Mr. Kaminske made a motion to accept the report as presented, seconded by Ms. Biehn; motion carried.**

**County Consortium Approval to Award One Stop Operator Contract (Action Item):** Mr. McClone made a motion to award the OSO contract to the Fox Valley One-Stop Operator Management Consortium, for an amount not to exceed \$3,500, seconded by Mr. Reabe; motion carried.

**Approval and Adoption of Joint Agreement for Program Year 2021 (Action Item):** Mr. Hendricks introduced the annual Joint Agreement to the Board. **Motion to adopt the Joint Agreement by Mr. Kaminske, and seconded by Mr. Walker; motion carried.** Mr. Buechel introduced the Annual Joint Agreement to the County Consortium. **Motion to adopt the agreement by Mr. Buechel, and seconded by Mr. Doemel; motion carried.**

**Approval and Adoption of County Consortium Agreement for Program Year 2021 (Action Item):** **Motion to adopt the agreement by Mr. Buechel, and seconded by Mr. Doemel; motion carried. Mr. Reabe abstained.**

**Acknowledgement of Outgoing/Retiring Members of the Board:** Mr. Hendricks noted the departure of several Board leaders due to completion of terms or retirements. Sincere thanks and appreciation to County Consortium Member Mark Harris (16 years) and the Board service of Mr. Thiel (21 years), Ms. Winn (15 years), and Mr. Zurawski (3 years).

**Report from the Ad Hoc Nomination Committee - Election of Officers (Action Item):** Ms. Warga, Chair of the Nominating Committee, presented the slate of candidates for a one year term beginning July 1:

- Chair of the Board - Brian Kaminske, Waupaca Foundry;
- Vice-Chair of the Board - Laura Biehn, Sargento Foods, Inc.;
- Secretary - Dale Walker, Fox Valley Technical College;
- Treasurer - Brad Grant, Premier Financial Credit Union; and
- Advancing to the role as Immediate Past Chair – Jason Hendricks, J.F. Ahern.

Aimee Hostettler (Grande Cheese), has completed her term as Immediate Past Chair and will be returning the Board as a director.

**A motion to close the nominations and unanimously approve the slate as presented was made by Ms. Hostettler, and seconded by Mr. Beregszazi; motion carried.**

**Adjournment:** The joint meeting was adjourned at 3:50 PM.