



# WORKFORCE DEVELOPMENT BOARD, INC.

*Building a world class workforce*

## MINUTES

### **FVWDB Youth Council Committee**

Tuesday, August 16, 2016, at 10:00 am  
J.P. Coughlin Center ~ Conference Room A  
625 E. County Road Y, Oshkosh WI 54901

**Committee members in attendance:** Emily Feagles (for Patty Milka) and Megan Liptow

**Attendance via phone:** Craig Christianson and Tania Kilpatrick

**Members Excused:** Lori Fields and Craig Wehner

**Members Absent:** Jeni Erb and Kay Hinton

**Others in Attendance:** Patti Andresen-Shew (Oshkosh Chamber of Commerce), Stefanie Hayford (FVWDB), Kim Lemieux (FVWDB), Ana Rivera (FVWDB), Anthony Snyder (FVWDB) and Jill Valdez (FVWDB)

**Call to Order:** Meeting was called to order by Megan Liptow, Acting Chair, at 10:06 am.

**Introductions and Welcome:** Introductions were made.

**Quorum was not met so there was no vote on approval of the Agenda and Minutes from the May 9, 2016, meeting.**

**Independent Living Grant (ILG) Proposal from Bay Area Workforce Development Board (Quorum was not met so no vote was taken on this matter):** Ms. Valdez gave an overview of the ILG which is a grant for students aging out of foster care. The Bay Area WFB administers this grant and it includes our area, but we do not receive any funds to execute the program. Since Bay Area WDB started administering the ILG on 1/1/2016, there have been few requests from Fox Valley WDB contracted staff for IL services in the FVWDB region. Because of this, James Golembeski, Executive Director of Bay Area WFB, has drafted a MOU for our signature that would allow them to hire three new case managers in our counties to deliver these unmet services. The group shared positive feedback on this proposal.

**Discussion/Ideas for a Possible Name Change for the Youth Program:** Ms. Valdez reminded the group we're serving out-of-school youth up to age 24 so perhaps the "Youth Program" doesn't fit as well for a title of our program. The group discussed and agreed to e-mail Ms. Valdez any ideas.

**WIOA Youth Transition Staff:** Ms. Valdez and Ms. Lemieux reported that since the RFP process was completed, and new subrecipient staff started on July 1, 2016. To recap, youth services in Waupaca and Waushara were awarded to CAP Services and youth services in Winnebago, Calumet, Green Lake and Fond du Lac counties were awarded to ADVOCAP. So far they are doing well and the transition is going smoothly. She also

**Discussion with Oshkosh and Fox Cities Chamber: Activities to Promote Jobs and Job Readiness in their Areas for Youth:** Patty Andresen-Shew from Oshkosh Chamber of Commerce and Emily Feagles with Fox Cities Chamber of Commerce both gave an overview of the activities and programs they have in place to promote job readiness for youth who are phasing out of school. The group discussed and recognized the opportunity for us to collaborate or expand on some of these programs.

**Future of Youth Council:** Ms. Valdez reported that according to the WIOA law, we are not required to have a formal youth council and since our youth council has not been active of late, we may want to reevaluate whether we want to continue with it. The group discussed and ideas included inviting youth council members to join the next One-Stop Meeting in November to discuss youth programs. It was also suggested that we create something similar to what the Bay Area WFB has, which is more meeting to network and share best practices. This would be less formal than a council, but allows more people to get involved, similar to a Youth Collabor8 Committee. Ms. Valdez and Mr. Snyder will look into this further into this idea.

**Adjourn:** The meeting was adjourned at 10:56 am.

***Minutes approved on 2/14/2017.***