



WORKFORCE DEVELOPMENT BOARD, INC.

An Investment in Today's Workforce for Tomorrow's Future

Youth Council Meeting Minutes from Tuesday, March 26, 2013

Committee members in attendance:

Kim Lemieux – FVWDB

Melissa Kohn - FVTC Oshkosh

Lori Fields – Boy's and Girl's Club - Oshkosh

Patti Milka – Fox Cities Chamber

Tania Kilpatrick, CESA

Joan Koch – Juvenile Corrections

Jeni Erb – Waupaca School District

Others in attendance:

Beth Reinke – FVWDB

Brian Jacobson - Advocap

Stephanie Kaiser – Advocap

Alyssa Maloney – CESA5

Dick Turner – FVWDB

Tracy Berger – ADVOCAP

Lu Scheer – ADVOCAP

1. Call to Order

Meeting was called to order by Melissa Kohn at 2:05 p.m.

2. Introductions and Welcome

Kim announced two new members – Deb Cronmiller from DWD and Tammy Pitts from Agnesian. Both are current FVWDB board members that were interested in being on the Youth Council.

3. Approval of September 5, 2012 meeting minutes

September 5th minutes were approved first by Ms. Kohn. Second by Ms. Kilpatrick. All were in favor – minutes were approved.

4. Performance Report – PY2 Quarters 1 & 2

Performance measures were handed out. Kim spoke on our performance standards – making note that our numeracy and literacy measure will be rectified. With Outagamie County going to Bay Area, some of the performance measures were not quite up to where they needed to be. That will be corrected in the next measurements. Currently we have 45 in-school and 55 out-of-school youth being served.

5. Introduction of current WIA Youth program providers

Several sub-contractors were on hand to provide background some insight into their programs and share success stories:

ADVOCAP runs two programs – regular In School/Out of School ADVOCAP and the Fresh Start Program. Brian Jacobson spoke on how ADVOCAP is handing the newly acquired youth program. One of the reasons the performance lacked in one area was the fact that a lot of the files went back quite a ways that are being cleaned up – thus, the performance wasn't quite right

but will, in no doubt, be at a much higher level once ADVOCAP is totally up and running with the youth program.

Lu Scheer spoke on how ADVOCAP/Fresh Start Out of School youth is working with Habitat for Humanity and shared a success story, along with Stephanie Kaiser. They are handing over the keys to a home owner of their 14th home.

Alyssa Maloney – Program Coordinator CESA 5 – gave a brief overview of her In-School and Out-Of-School youth and what events they have coming up. They are currently serving 27 youth. They will be hosting their annual camp at the end of April. There the youth will learn life skills, career related activities and mentoring.

6. Local Plan

By-Laws of FVWDB Youth Council and certain sections of the WIA Plan were handed out and discussed. Kim asked for any input, comments, questions, concerns that we have in our plan that will be submitted. One comment was if the Reality Stores will be coming back. Kim commented that for now it is on hold and is being re-evaluated. CESA 6 has offered to store the Reality Store props and would be the contact point for any interested schools within the CESA 6 district that wanted to host this event. Kim will discuss this option with FVWDB staff and get back to Tania Kilpatrick of CESA 6.

7. RFP Process

DW, Adult, Job Center and Youth programs are all out for bids. All bids are due back by Friday, March 29th. Kim asked the Youth Council Committee for four volunteers to score the RFP's. So far, Deb Cronmiller has volunteered to score and is looking for three more scorers. Staff reviewers are Kim Lemieux, Ana Rivera, Jill Valdez (Youth), Alex Annoye (one-stop) and Brent Sanderfoot (DW and Adult). Lori Fields, Joan Koch and Jim Richmond/Jeni Erb have volunteered to score the RFP's. Kim will communicate with the new 'scorers' as to deadlines.

8. Next meeting dates

Kim was hoping to set up a schedule for the year for Youth Council Meetings to make it easier for meeting planning. It was discussed to have three Youth Council meetings a year – one in fall, one in winter and one in spring. Kim to send out a doodle pole to find good dates. Potential next date will be late August or September.

9. Other Business

Patti Milka spoke on an upcoming event that Fox Cities Chamber is offering. It is being held on April 19 – 20th and is co-sponsored by Michigan Tech which focuses on STEM initiatives. Check out the Chamber's website for more info.

10. Adjourn

Motion to adjourn first by Patti Milka. Second by Melissa Kohn. Meeting was adjourned at 3:15 p.m.

Respectfully submitted:

Kim Lemieux