



MINUTES

FVWDB Board of Directors Meeting

2:30 pm Thursday, June 18, 2026

Via Microsoft Teams

and Oshkosh Job Center, 2211 Oregon Street, Unit U, Oshkosh, WI

Members Present: Chair Sarah Pantol, Secretary Josh Kilgas, Immediate Past Chair Laura Biehn; Directors Tony Beregszazi, Andy Buck, Amy Groshek, Jason Hendricks, Brian Kaminske, Jeff Mikorski, Brian Pelon, Melina Roeder, Shannon Seaman, Christina Stelter, and Craig Wehner.

Members Excused: Vice Chair Jo Ann Hall, Treasurer Jose Martinez; and Directors Brad Grant, Aimee Hostettler, Jennifer Marks, Kari Meixl, Kirk Rademaker, Fred Rice and Chelsea Stindt.

Others Present: Harley Reabe – Green Lake County, Lea Keesler – Forward Service Corporation, and Anthony Snyder – FVWDB.

Meeting Call to Order: Chair Pantol called the FVWDB Board of Directors to order at 2:37 pm, and all members were welcomed as part of roll call of attendees.

Approval of Agenda (Action Item): A motion was made by Beregszazi, seconded by Groshek, to approve and accept the agenda for the 6/18/26 Board of Directors' Meeting; motion carried.

Approval of 5/21/26 Executive Committee Meeting Minutes (Action Item): A motion was made by Mikorski, seconded by Beregszazi, to accept the minutes of the 5/21/26 Executive Committee Meeting as presented; motion carried.

Standing Committee Reports:

- **Strategic Programs Committee Report, Secretary and Chair Kilgas (Action Item):** The SPC last met on 6/4/26.
 - **Consent Agenda Items** - During this meeting, the committee reviewed and accepted the results of the Wisconsin Department of Workforce Development (DWD) Data Validation Audit Closeout for Program Year 2025 for Quarters 1 and 2; The PY25 Quarter 3 DWD Rapid Response Monitoring Closeout; the Forward Service Corporation (FSC) Fiscal Monitoring for PY24 and 25; and the Awarding of the PY26 Career Services Contract for WIOA Adult, Dislocated Worker and Youth and the DWD Rapid Response Annual Allotment. FSC continues to serve our clients with contracts for Pathways Home 4 and 6, the Workforce Advancement Initiative 2 (WAI2), and the Fostering Opioid Recovery through Workforce Development (FORWD) grant.
 - **JobPod** – The committee welcomed representatives of the library-focused employment program to discuss the possibility of expanding into other libraries in Workforce Development Area 4 (WDA4). Currently, JobPods are operating at the Oshkosh Public Library (Winnebago County) and Patterson Memorial Library in Wild Rose (Waushara County). As the committee was unable to come to a definite decision on expansion, Kilgas asked FVWDB Board Members to weigh in and the Board discussed the pros and cons of expansion. The Board discussed the role of the JobPod

as both a benefit for client but also employers. Due to time, the conversation was ended without a clear direction and the SPC was asked to continue the discussion and make a recommendation at a future meeting.

- **Key Performance Indicators (KPI) Task Force** – A draft charter for the task force was reviewed, with a new name: Impact & Performance Task Force. Kilgas shared the scope of the work, the proposed timeline and asked for other members of the Board to join the group. Marks, acting in her role as a liaison from FSC, reviewed recent performance results and discussed how staff were working to mitigate any issues with future performance.
- **ROBUST Grant** – SPC received an update on the Re-Engaging Out-of-Work Barrired and Underserved Individuals through System Transformation (ROBUST) grant. FVWDB Staff Member Boe Ramsey presented on the Board’s testing focus on the incarcerated before and after release and entry into the workforce.
- **Community Partners Discussion** – The SPC discussed working with other community partner organizations as part of “Purpose-Driven Board Leadership.”

Motion was made by Beregszazi and seconded by Groshek, to accept the report of the Strategic Programs Committee as presented; motion carried

- **Finance & Personnel Committee Report, Treasurer and Chair Martinez (Action Item):** With the absence of the chair, the report was delivered by committee member Tony Beregszazi. The F&PC last met on 6/12/26.
 - **Consent Agenda Items** - During this meeting, the committee reviewed and accepted the results of the Forward Service Corporation (FSC) Fiscal Monitoring for PY24 and 25 with no findings; the Board’s May 2026 401(k) Monthly Statement; and the Creative Planning, 401(k) ADV Part 2A Disclosure form.
 - **Update on Cost Allocation Plan** – The committee reported out on the Board’s refined Cost Allocation Plan (CAP).
 - **PY26 Preliminary Board Budget** – Beregszazi and Snyder reviewed the proposed PY26 budget, which takes into account estimated carry-over of existing grants; a shift in focus for our Windows to Work program, with a total of four (4) staff roles; and uses estimates on our Workforce and Innovation and Opportunity Act (WIOA), as the final allocations have not yet been contracted. This budget was built to be preliminary only, but could be used through December 2026 or possibly longer, if needed. A copy of the budget was distributed.
 - **Financial Document Review** – Beregszazi noted the F&PC reviews Board financial reports and documents, including the monthly financial report (April 2026), any checks over \$5,000 (April 2026) and the credit card statement (April and May 2026). A copy of the April 2026, the most recent available, was distributed.

Motion was made by Seaman, and seconded by Buck, to accept the report of the Finance & Personnel Committee as presented; motion carried

Strategic Planning Discussion: Pantol reviewed the content of a recent conversation with DWD regarding governance items and discussed the role of the Oshkosh Job Center in our upcoming planning efforts. A video message from Hall was shared updating the Board on her recent calls with Board members regarding Strategic Planning.

Report from the Ad Hoc Nomination Committee - Election of Officers (Action Item): Hall, Chair of the Nominating Committee, once again appeared via pre-recorded video and presented the slate of candidates for a second, one-year term beginning July 1, 2026, and ending June 30, 2027:

- Chair of the Board – Sarah Pantol, Vande He Company, Inc.
- Vice-Chair of the Board – Jo Ann Hall, Moraine Park Technical College
- Secretary – Josh Kilgas, Solutions for Changemakers (Chair of Strategic Programs Committee)

- Treasurer – Jose Martinez, UMOS (Chair of Finance & Personnel Committee)
- Remaining in the position of Immediate Past Chair is Laura Biehn, Sargento Foods, Inc.

In accordance with Robert's Rules, Pantol asked three (3) times for nominations from the floor; none were made. Pantol closed nominations.

Motion was made by Seaman, and seconded by Buck, to accept the report of the Finance & Personnel Committee as presented; motion carried and the officers were re-elected.

Recognition: This being the last meeting of the Board for the PY25 year, Hall offered the following recognition:
County Consortium –

- Congratulations to the three new officers of the Board's County Consortium, which is made up of our six (6) counties in WDA4. Every two years, the leadership changes and the Consortium formally approved their new leaders at its 5/21/26 meeting.
- Our officers in the Consortium from 7/1/26-6/30/28 are
 - Chair **Calumet (Board Chair Alice Connors)**,
 - Vice Chair **Fond du Lac (County Executive Sam Kaufman)**, and
 - Secretary **Green Lake (Board Supervisor Harley Reabe)**.
- We extend our appreciation to **Winnebago County (County Executive Gordon Hintz)** for serving as chair this past year. Winnebago (Hintz) remains on the Consortium in PY26, just not in an officer role.

Recognition of Outgoing Board and Consortium Members –

We extend our appreciation to individuals who served in an elected or appointed role with us this past year and will be or have ended their time with us (These are in order of their date of departure):

1. **Debra Wurga (Wisconsin Department of Workforce Development)** – Debbie joined the Board in 2016 in her role as regional supervisor of the DWD Division of Employment and Training. She ended her time with DWD and the Board due to retirement in Fall 2025.
2. **Dustin Delsman (Plumbers & Steamfitters UA Local 400)** – Dustin served on the Board from 2020 until the end of 2025. He left the Board due a change in his role at his employer and has been replaced by Kirk Rademaker, who was not able to be with us today.
3. **David Morack (Waupaca County)** – Dave represented Waupaca County on our County Consortium from 2024-2026. He was re-elected to the Waupaca County Board during the April 2026 election, but did not remain County Board Chair and thus has completed his time on the County Consortium. Jim Nygaard (new County Board Chair) has succeeded him.
4. **Brad Grant (Premier Financial Credit Union)** – Brad has been on the Board since at least 2008 and served as Board Chair from 2009-2011. He leaves the board at the end of this fiscal year due to retirement.
5. **Aimee Hostettler (Michels Corporation)** – Aimee has served on the Board since 2015, including as Chair of the Board from 2017-2019. She has decided to step away from Board as of 6/30/26.

Board Staff – Brent Sanderfoot, who has led our Windows to Work Program for 14 years, will be leaving the Board as of 6/30/26. The Wisconsin Department of Corrections (DOC) is making some major changes to the program in the coming fiscal year and Brent decided to use this as an opportunity to find a role closer to his home in Mayville. We thank Brent for his long and successful tenure with FVWDB and extend best wishes to him in the future.

Board offered a round of applause in appreciation.

Adjournment: Without objection, the chair adjourned the meeting at 4:18 pm. All Board members and guests were invited to a personal tour of the new Oshkosh Job Center.

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