



## MINUTES

### FVWDB Board of Directors Meeting

Tuesday, November 6, 2018  
Silver Star Brands Distribution Center  
2155 South Oakwood Road  
Oshkosh, WI

**Board Members Present:** Patti Andresen-Shew, Tony Beregszazi, Laura Biehn, Ron Grahn, Brad Grant, Amy Groshek, JoAnn Hall, Aimee Hostettler, Jodie Larsen, Jessica Maple, Jose Martinez, Patty Milka, Jim Nitz, David Thiel, Dale Walker, Debbie Warga and Margaret Winn.

**Board Members Excused:** Joe Gonyo, Russ Haase, Jason Hendricks, Brian Kaminske, Amanda Kopetsky, Larry Lautenschlager, Trevor Martin, Bob Pedersen, Robert Sivick, Craig Wehner and Mark Westphal.

**Others Present:** Mark Harris – Winnebago County Executive Officer, Scott Haumersen – Wegner CPAs, Carrie Korth – FVWDB, Harley Reabe – Green Lake County Executive Officer, Anthony Snyder – FVWDB and Dr. B. S. Sridhar – UW-Oshkosh.

**Board Meeting Call to Order:** Chair, Aimee Hostettler called the Board meeting to order at 2:08 PM. Introductions were made by all.

#### **Consent Agenda (Action Item):**

Ms. Hostettler introduced the consent agenda giving the Board the opportunity to remove any item for further discussion; no request was made. **Motion by Mr. Martinez and seconded by Ms. Biehn to approve items 3-6 on the agenda was made; motion carried.** This motion approved the following: Meeting agenda, minutes from the 10/11/18 Executive Committee meeting, One Stop Committee Report (which included a new Support Services Policy and a Temporary Employment Policy) and the Finance & Personnel Committee Report (which included the appointment of Helen Englebert to the Committee, adoption of a Wipfli recommendation on a 401K correction, acceptance of August and September financial reports and a purchase recommendation on multi-functional devices for office and job centers. **Note:** Summaries for each item were provided in advance of the meeting and included in the handouts.

#### **OTHER BUSINESS:**

**Annual Audit Review (Action Item):** Mr. Haumersen of Wegner CPAs delivered the annual audit presentation and reviewed the Financial Statements with Supplementary Information for fiscal year ended 6/30/18. Mr. Haumersen reported the Board received an unmodified, or “clean,” audit opinion. **Mr. Walker made a motion to accept the annual audit as presented, seconded by Ms. Andresen-Shew. Motion carried.**

**Strategic Reimagining Session (Action Item):** Dr. B.S. Sridhar reviewed two versions of the mission statement. After discussion, the board agreed on the following new mission statement: *Working collaboratively in our*

*communities to create and sustain a fully engaged, talented workforce for tomorrow and beyond. Ms. Hall made a motion to accept the Mission Statement, seconded by Ms. Groshek. Motion carried.*

Dr. B.S. Sridhar and Mr. Snyder reviewed five SMART goals devised by the Strategic Planning Benchmarking Task Force and discussion was held on each item. **Mr. Nitz made a motion to accept the recommendations of the task Force and the five SMART goals, seconded by Mr. Grant. Motion carried. Note:** This motion did not authorize any financial support at this time.

**Future Meetings:** Ms. Hostettler advised that there will be an increase in the number of times the full Board meets in order to remain on track with planning and to continue to boost member engagement. Staff will distribute calendar invitations for year 2019 shortly.

**Adjournment:** The meeting was adjourned at 3:38 PM.

**Future Meetings:**

The next **Chief Elected Officials Meeting** will be held on Tuesday, December 4, 2018, at the James P. Coughlin Center, 625 E County Rd Y, Oshkosh, WI.

The next **Finance & Personnel Committee Meeting** will be held on Tuesday, December 4, 2018, at the James P. Coughlin Center, 625 E County Rd Y, Oshkosh, WI.

The next **Executive Committee Meeting** will be held on Thursday, December 13, 2018, at the James P. Coughlin Center, 625 E County Rd Y, Oshkosh, WI.