



MINUTES

FVWDB Board of Directors Meeting

Thursday, August 17, 2017 at 2:00 P.M.
Fives, Giddings & Lewis, 142 Doty Street
Fond du Lac, WI

Board Members Present: Patti Andresen-Shew, Tony Beregszazi, Laura Biehn (phone), Leslie Bradley, Brad Grant, Amy Groshek, Russ Haase, JoAnne Hall, Jason Hendricks, Aimee Hostettler, Brian Kaminske, Carol Karls (phone), Jodie Larsen (phone), Jose Martinez, Kim McKeen, Patty Milka, Robert Sivick, David Thiel (phone), Dale Walker, Debbie Warga, Craig Wehner, and Mark Westphal

Board Members Excused: Jim Nitz, Bob Pedersen and Margaret Winn

Board Members Absent: Larry Lautenschlager and Trevor Martin

Chief Elected Officials (CEO) Present: Alice Connors

Others Present: Ann Franz-NEW Manufacturing Alliance, Al Hesse-FVWDB, Sandra Hiebert-DWD (phone), Bobbi Miller-FVWDB, Gary Now-FVWDB, and Anthony Snyder-FVWDB

Board Meeting Call to Order: Chair, Aimee Hostettler, called the BOD meeting to order at 2:04 pm. Introductions were made by all and Ms. Hostettler acknowledged the service of past board members.

Consent Agenda (Action Item):

Ms. Hostettler introduced the concept of a 'consent agenda' which requires members to be familiar with the material prior to the meeting. She asked if anyone wanted to discuss any of the items listed in this portion of the agenda separately; no requests made. Mr. Snyder advised the group that item #14 should be numbered #13; no other changes to the agenda were made. **Motion by Mr. Walker and seconded by Mr. Westphal to approve items 4-8 on the agenda was made; motion carried.** This motion approved the following: Meeting agenda, minutes from the 5/18/17 meeting, DoL Audit update, Title V over expenditure reimbursement, and the approval of the Subrecipient Monitoring Policy. Note: summaries for each item were provided in advance of the meeting and included in the handouts.

Industry Insight:

Ann Franz, Director, NEW Manufacturing Alliance, gave an overview of the alliance from their inception to the projects that they are working on today. The alliance is a partnership of 220 manufacturers, workforce development boards, chambers of commerce, educational institutions, and government entities in the NEW North region. Two projects that are being worked on include a college/technical school hiring event (Nov '17) and a membership survey on the impact retirements by the baby boomer generation. A short Q&A session was held at the conclusion of the presentation.

COMMITTEE REPORTS:

Finance & Personnel Committee Report:

Acceptance of the Finance & Personnel Committee Report (*Action Item*): Mr. Beregszazi summarized the updates to the PY17 Budget. The outlook for PY17 improved slightly as 'carry-in' amounts from PY16 into PY17 had improved; however, he emphasized the challenges that lie ahead for PY18. A draft format of the budget was also given. The intent is to make the budget easier to read by eliminating some of the smaller details while retaining the overall numbers. He stressed that the committee would continue to review a more detailed version of the budget. Mr. Snyder stated that the Q2-4 portion of the budget is still awaiting action from the US Congress before it is finalized. The committee also made recommendations concerning Mr. Stelter's contract to the Executive Committee for their action. **Motion by Mr. Hendricks and seconded by Mr. Westphal to accept the Finance & Personnel Committee report as presented; motion carried.**

One-Stop Committee Report:

Acceptance of the One-Stop Committee Report (*Action Item*): Ms. Andresen-Shew presented an overview of the number of job center visits and initial program performance results for PY16. She led a discussion on the number of job center visits during the first six months of 2017. Of concern was the low number of visits at the satellite sites. Discussion ensued with a focus on keeping customers engaged from the job center perspective to some observations and concerns (e.g. providing specific feedback to interviewees) from the HR reps on the board. **Motion by Ms. Hall and seconded by Mr. Walker to accept the One-Stop Committee report as presented; motion carried.**

FVWDB Overview of Activities:

Mr. Snyder presented an overview to the board. The presentation focused on the role and composition of the board, recent improvements made at some of the centers, alliances/partnerships of the WDB, media initiatives, and upcoming challenges/opportunities.

The Next Board of Directors meeting is: Thursday, November 9, 2017 at 2:00 PM located at J.F. Ahern Company in Fond du Lac.

Adjournment: The meeting was adjourned at 3:50 pm.