

Fox Valley Workforce Development Board
Board of Directors meeting – Approved Minutes
Thursday, December 13, 2012 at 2:00 p.m.

Board Members Present: Ms. Behringer, Mr. Beregszazi, Ms. Cronmiller, Dr. Geigle, Mr. Grant, Mr. Hernke, Ms. Holmes, Ms. Karth, Ms. Larsen, Mr. Leonard, Mr. Mauch, Ms. Mingus, Ms. Pitts, Ms. Roettger, Mr. Thiel, Mr. Wehner, Mr. Westphal, Mr. Kleman (via phone), and Mr. Dissing

Others Present: Mr. Hesse, Ms. Therese Loehrke, Ms. Reinke, Mr. Turner, Mr. Stelter

Call to Order –

Meeting was called to order at 2:01 p.m. by Board Chair Linda Mingus

Roll Call –

Introductions were made

Approval of Minutes (Action Item) –

Open session minutes approved with noted changes. First by Ms. Karth. Second by Mr. Westphal. All were in favor and was passed unanimously.

Although a closed session is not listed on the agenda, Mr. Hesse had sought guidance on getting closed session minutes from a previous meeting approved during open session. Given that the events discussed in closed session during the September 13, 2012 meeting have become public, he felt it would be appropriate to seek approval for he closed session minutes. With no dissent raised, Mr. Hesse read the closed session meeting minutes.

Ms. Cronmiller and Mr. Grant made an amendment with Mr. Hesse recommended changes. Mr. Beregszazi abstained. Passed unanimously.

DWD Local Program Liaison –

Ms. Therese Loehrke attended the Board meeting today as a liaison between the State and the Fox Valley Workforce Development Board. She noted that she will be attending more of our meetings and having a greater presence.

DoL / DWD Monitoring Update –

Mr. Hesse gave an update on the DWD/DoL monitoring efforts. Mr. Friedl stated that \$255,345 will be disallowed for PY'05 for both FVWDB and WEInc. Mr. Friedl continues to go through prior program year files trying to substantiate stand-in costs to cover our findings. No definite deadlines were established by DoL or DWD to wrap this monitoring up.

During DWD fiscal monitoring (Mar/Apr), DWD suggested that we set up three sub-committees; Finance, HR/Personnel, and Policy. This is still on our radar; however, will wait until our new CEO is up and running and our new Board members are acclimated to our Board. This allows the board to involve the newer members and for the incoming CEO to set a course.

A fourth sub-committee was mentioned; Oversight. After some internal staff discussion, it was determined that the One Stop Committee already has many of these responsibilities.

Fiscal PY11 Audit –

Mr. Friedl spoke on our PY11 audit. This year we had a new audit firm – Riley, Penner & Benton. Mr. Friedl gave an update on why they were chosen to be our new audit firm. Their final audit report came out the first week of December and emailed to board members. Mr. Beregszazi gave a special kudos to the FVWDB CFO for his very detailed work on getting the audits resolved and his very diligent work on the current fiscal audit.

Mr. Kleman left the meeting at 2:57 p.m.

Subcontractor Update –

Mr. Hesse gave an update on our subcontractors and their efforts to help in taking over responsibilities for our Resource Rooms and all dislocated worker, adult and youth case management contracts since WEInc dissolved. All efforts to make the transitions that we had in 2012 go seamlessly are greatly appreciated. Mr. Beregszazi and Ms. Cronmiller were pleased on how the partners pulled together to make everything work.

Mr. Beregszazi left at 3:10 p.m.

Oshkosh Job Center Update –

Mr. Hesse, Mr. Wehner and Mr. Turner gave updates and background on the moving of the Oshkosh Job Center.

Deb Cronmiller left at 3:23 p.m.

Incoming Director Session –

Mr. Stelter spoke on his background and initiatives he has for the FVWDB. He noted some of his priorities as - resolve the DWD / DoL issues; personally understand the budget process; and, reestablish the reputation of the Board.

Mr. Stelter is asking the Board to get him in contact with service organizations and groups that he can speak to regarding how the Board can help within the community. He also asked for any questions, comments or concerns that he could address right now:

Ms. Behringer – rural community job training (assisting in getting qualified instructors to go to the rural areas; for example, FVTC welding program)

Mr. Thiel – explain exactly what the grants are, who they target, what exactly is what – when Mr. Stelter gets his presentation done, to present it to not only the Board but also to the areas. Need to explain to the Board members how they can engage in workforce programs to the board members can help others get engaged in their area.

Mr. Hernke – public presentations, should show success stories that show the full circle.

Joint Agreement Document Update (*Action Item*) -

A page from the current Joint Agreement document was handed out showing how it needs to be updated. The Executive Committee agreed on changes at the March 8, 2012 meeting. For reasons related to Outagamie County remaining within the consortium or not, acceptance of the document was tabled. At the September 13, 2012 meeting, updates were made to the By-Laws; one change involved the membership requirement stipulating that a board member had to 'reside' in the WDA. That requirement was changed to 'employed' in the WDA. Both the current and draft Joint Agreement have the same residency requirement. Discussion ensued. Membership needs to review the current draft for possible approval at the next board meeting. Mr. Hesse asked for a motion to align the Joint Agreement with the By-Laws.

Motion to amend the Joint Agreement to mirror the By-Laws as they relate to membership requirements, first by Mr. Thiel. Second by Mr. Dissing. All were in favor – passed unanimously.

Discuss potential meeting dates –

Mr. Hesse proposed quarterly meetings. By having meetings in February, May, August and November – that would better coincide with our budget process, goal & priority decisions, and the Annual Meeting which is to be held in May of each year. Ms. Reinke will send out a Doodle to see what date will work out best for members.

Grant Updates –

Due to time constraints, a very brief overview was given on the following grants; SAGE, H1B, and WIF (SWITC – 'salesforce.com' application for economic and workforce development)

Adjournment -

Motion to adjourn meeting at 4:06 p.m. by Mr. Hernke. Second by Mr. Mauch.