

Fox Valley Workforce Development Board

February 6, 2012

Meeting Minutes – PUBLIC Approved

Present: Mr. Thiel, Mr. Martinez, Mr. Westphal, Ms. Roettger, Mr. Sloan, Mr. Wehner, Mr. Beregszazi, Mr. Hernke, Mr. Mauch, Ms. Mingus, Mr. Matheny, Mr. Kleman, Mr. Kelly, Mr. Dissing

Absent: Mr. Hipke, Ms. Holmes, Mr. Grant, Mr. Schultz, Mr. Geigle, Mr. Kwakkel, Ms. Behringer

Others Present: Ms. Welch, Mr. Friedl, Mr. Hesse, Mr. Malinowski, Ms. Jusic, Ms. Meyer, Mr. Priske

Mr. Thiel called the meeting to order at 1:04 p.m.

Introductions were made.

Approval of Minutes from January 9, 2012 (Action Item)

Mr. Martinez made a motion to approve the January 9, 2012 meeting minutes. Mr. Westphal second. There was no discussion and the minutes were approved unanimously.

Consent Agenda

Draft minutes from the Executive Committee meetings on January 17th, 2012 and January 25th, 2012 were distributed for review.

PY10 Audit

Mr. Friedl gave an update on the PY10 Fiscal Audit Report – Long Form. The Compliance portion of the report is qualified at this point due to a material finding and questioned cost related to the building use charges for PY10. Verlynn Schmale from DWD proposed today that if FVWDB pays the amount of \$34,721 for PY10 for the building from the corporate bank account, Wegner may be able to remove the item from the Long Form Compliance Report, resulting in an unqualified compliance audit. FVWDB is waiting for Wegner to confirm DWD's proposal to resolve the finding.

A document was distributed that shows the status of each matter contained in the DOL Monitoring. Mr. Thiel updated on the status of each matter. Once the fiscal Audit Report – Long Form for PY10 is resolved and submitted, FVWDB was informed that DWD will then conduct its onsite monitoring stand in costs to resolve any outstanding findings from the DOL monitoring report. Ms. Welch added that FVWDB submitted all documentation directly to DOL. Mr. Thiel clarified that the status of the findings is from the perspective of DWD, but DOL has not yet made any determination. There was a discussion on the balance of the corporate account. Ms. Welch clarified that since PY10 is outside of the scope of DOL's monitoring, stand in costs cannot be used for that year. Mr. Friedl added that the total PY10 stand costs are over \$100k.

Mr. Beregszazi made a motion to charge to the corporate account the amount for the building usage for PY10 up to \$37,847 to the FVWDB corporate account. Mr. Mauch second. Mr. Beregszazi asked for clarification of how the rent was paid after PY10. Ms. Welch explained that it had been charged correctly. There was no further discussion and the motion passed unanimously.

Administrative Office Options

Mr. Thiel added that FVWDB has to sell the current building as we can no longer sustain paying the mortgage. FVWDB can lease the building from the buyer, as confirmed by DOL at the GLETA meeting. Ms. Welch is waiting for confirmation in writing. McMahon is interested in buying the building. The actual buyer will be one of the partners of McMahon. Arms length transaction definition was discussed.

Mr. Mauch made a motion to authorize Ms. Welch to further negotiate with McMahon exclusively. Mr. Martinez second. There was discussion around selling and then leasing the building from the buyer. Ms. Welch will ensure that the lease is contingent upon funding availability. Mr. Beregszazi also noted to have the option to sublet the building. It may be beneficial to put the building on the market, and because of the time sensitivity of the issue, begin firm negotiations with McMahon. Discussion ensued about the offers from the two real estate firms. Mr. Westphal amended the original motion to state that the board authorizes Ms. Welch to negotiate with McMahon for an equitable amount until the next

board meeting tentatively scheduled for March 8th, 2012, at which the board will reevaluate sale options. There was no further discussion and the motion passes with Mr. Kelly opposing.

PY11 Budget Update

Mr. Malinowski explained additional funding opportunities. FVWDB has received a new grant and additional WIA funding.

One Stop System

Ms. Welch briefly updated on the Oshkosh Job Center and that we continue to search for a new location. FVWDB will continue to work with the Oshkosh Chamber and other partners to find a location that works for all partners. Mr. Westphal asked if Winnebago County will continue to contribute to the new location. Ms. Welch expects to if we remain co-located, but has no confirmation. The Green Lake, Waupaca and Waushara job center staff will increase one day per week to better serve customers.

Update on PY11-Q1 Performance

Mr. Hesse discussed the document that was distributed that shows PY11 Q1 FVWDB performance. He explained that FVWDB failed the Entered Employment Rate for Adult Program, which is due to the small amount of people who are actually being measured for this performance item. Mr. Hesse is working with program staff to further clarify and ensure we are meeting these in the future. In the Dislocated Worker program, FVWDB is meeting or exceeding all measurements. In youth, we are failing 'Attainment of a Degree or Certificate', which represents that 11 out of 18 have met the measure. This measure had some issues with data entry, so we may be meeting it. FVWDB is meeting or exceeding all measurements in NEG programs.

Dislocated Worker Activity

Mr. Hesse updated on the current DW Activity. There is an additional company that is not included in the report distributed which will have about 20-25 individuals that will be dislocated. FVWDB is arranging a visit to the site for an orientation for the workers.

LEO and Board Joint Agreement (Action Item)

Mr. Thiel explained that after the LEOs had suggested changes to the agreement, the Board went back to them with further modifications as stated in the January 17th Executive Committee Conference call minutes. At the last Joint meeting of the Executive Committee and LEOs, a few changes were made, and both groups voted and agreed to the changes. Mr. Thiel noted that Mr. Moser opposed the changes. Mr. Thiel also discussed the letter received from Mr. Nelson. He commented that FVWDB never suggested that the Joint agreement be taken to their County Boards, and clarified the history behind the changes on the agreement. Mr. Thiel would suggest that the agreement should be taken to County boards when it is approved by FVWDB and LEOs. Clarification was made on the 'vote to ratify recommendation' and that it doesn't mean that the recommendation must be ratified. The Board wants to ensure that this means that they can vote to ratify or not to ratify the recommendation of the Committee.

Mr. Beregszazi made a motion to approve the agreement as presented with clarification. Mr. Martinez second. Mr. Matheny raised a concern with the section stating that it is 'for the purpose of selecting a CEO' and not oversight and termination. There was discussion on county representation and the concerns that Mr. Nelson has expressed. A meeting with Mr. Nelson was discussed. Mr. Beregszazi withdraws his motion and Mr. Martinez withdraws his second.

NAWDP Conference

Due to the location of the conference being in Nevada, Ms. Welch asked the board for approval of FVWB sponsoring one person for each subcontractor to attend NAWDP conference. Those that attend the conference would report back in order to relay information to other staff.

Mr. Sloan made a motion to approve FVWDB sponsoring subcontractor staff to attend NAWDP. Mr. Martinez second. Ms. Welch clarified that the event is an allowable cost under WIA. Mr. Wehner expressed concern on the perception of this conference and asked if it is customary for FVWDB to provide this training to subcontractors. Ms.

Welch explained that their contracts limit out of state travel (other than IL). *There was no further discussion and the motion passed with Mr. Kelly, Mr. Wehner and Mr. Hernke opposing, and Mr. Beregszazi abstaining.*

Move to Closed Session as per State Statute 19.85(1)(c) for Personnel (Action Item)

Mr. Wehner made a motion to go to closed session as per State Statute 19.85(1)(c) for Personnel. Mr. Westphal second. The meeting moved to closed session. Ms. Welch, Ms. Jusic, Mr. Friedl, Mr. Hesse, Ms. Meyer, Mr. Priske and Mr. Malinowski left the meeting.

Return to Open Session as per State Statute 19.85(1)(c) for Personnel (Action Item)

Mr. Westphal made a motion to go to return to open session as per State Statute 19.85(1)(c) for Personnel. Mr. Kelly second. The meeting returned to open session.

Approval of Actions Discussed in Closed Session – None.

Announcements – None.

Adjournment

Mr. Beregszazi moved to adjourn the meeting. Mr. Westphal second. The meeting adjourned at 4:30 p.m.

Respectfully submitted,

Cheryl A. Welch