

**Fox Valley Workforce Development Board  
Policy Committee  
Thursday, August 15, 2013**

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**Committee Members present:** Ms. Holmes, Ms. Mingus, Mr. Wehner and Mr. Thiel  
**Others in attendance:** Mr. Stelter and Ms. Reinke

**Call to Order**

Meeting was called to order by Chair Ms. Mingus at 1:44 p.m.

**Approve Minutes from July 22<sup>nd</sup> meeting (Action Item)**

*Motion to approve minutes from July 22<sup>nd</sup> meeting first by Mr. Thiel, second by Ms. Holmes. All were in favor and minutes were approved.*

**ITA Policy Review (Action Item)**

A suggestion was brought up regarding having a heading on each policy with date, date approved, name of policy, etc.

A revised copy of the ITA policy was handed out and discussed. Several small changes were discussed with regard to rewording. Those changes will be made in the final version of the ITA policy.

*Motion to approve the Policy with changes subject to DWD approval first by Mr. Thiel, second by Mr. Wehner. All were in favor and motion carried.*

**Plan for next meeting**

It was discussed that the next policy the Policy Committee will address is the Fiscal Policy.

**Adjournment**

*Motion to adjourn meeting first by Ms. Holmes, second by Mr. Wehner. All were in favor and meeting was adjourned.*

*Minutes approved at the 11/21/13 meeting*