



MINUTES

Strategic Programs Committee Meeting

1:30 pm, Thursday April 6, 2023

Virtual Meeting

Members in Attendance: Ryan Long, Jennifer Marks, Debra Warga, Mark Westphal, and Craig Wehner.

Members Excused: Anna Bierer, Henry Merrill, and Patty Milka.

Others in Attendance: Terri Green, Bobbi Miller and Anthony Snyder – FVWDB.

Call to Order: Ms. Warga called the meeting to order at 1:31 pm.

Approval of Agenda (Action Item): A motion to approve the agenda was made by Mark Westphal, seconded by Jennifer Marks; motion carried.

Approval of Minutes from March 2, 2023, Strategic Programs Committee Meeting (Action Item): Mark Westphal made a motion to approve the minutes, seconded by Jennifer Marks; motion carried.

Future Meetings: Future meetings will return to 2 hours (1–3 pm) beginning with the next meeting.

Service Delivery Request for Proposal Update: Ms. Green informed the committee Forward Service Corporation (FSC) was awarded the Program Year 2023 contracts for the Workforce Innovation and Opportunity Action (WIOA) Adult and Dislocated Worker program, the Dislocated Worker- National Recovery Grant, Collaboration of Wisconsin, Support to Communities, and the Workforce Advancement Initiative. Mr. Snyder thanked everyone involved in the process of reviewing the RFP and making recommendations. Ms. Marks, a FSC representative on the committee, provided an update on the hiring process and noted that career planner positions will be located in Fond du Lac, Menasha, and Oshkosh.

Job Fairs: Ms. Miller and Ms. Warga presented updates on the recent job fairs held in Appleton and Fond du Lac. Both events saw attendance of more than 100 people. More discussion will take place on how to find ways to increase the number of job seekers in attendance at future events.

Client Survey Results: The Board's current subrecipient, Labor Education & Training Council (LETC), is required by contract to send a customer service survey to their participants. A response rate of 32% set the tone for positive results. Comments from clients, such as "extremely satisfied with the program(s)" and "career planners being extremely helpful" were shared by Ms. Green. With a new partner, Forward Service Corporation, a review of the survey process and questions being asked, will be discussed for the upcoming year.

Grant/Program Review: Ms. Green updated the committee on the performance of the current grants and began a conversation about the upcoming QUEST grant the Board will be awarded from the Wisconsin Department of Workforce Development (DWD). This grant is designed to impact the challenge of childcare providers in our region, by providing training and supportive service dollars for

those interested in entering, returning or increasing their education around childcare. More detailed information will be provided once the Board has the contract and deliverables from DWD.

Job Center Updates: Ms. Warga provided an update on activities at the Fox Cities Job Center - Menasha.

The committee will meet next at 1:00 pm on Thursday, May 18, 2023.

Adjournment: The meeting was adjourned at 2:53 pm.

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