



MINUTES

Strategic Programs Committee Meeting

1 pm, Thursday, May 1, 2025
Fox Valley Technical College (FVTC), Room F123
1825 N. Bluemound Drive, Appleton, WI

Members in Attendance: Chair Sarah Pantol, Mindie Boynton, Mindy Collado, Ryan Long, Shannon Schultz, and Debbie Warga.

Members Excused: Robyn Hallet, Boe Ramsey, and Craig Wehner.

Others in Attendance: Anthony Snyder, Fox Valley Workforce Development Board.

Call to Order: Chair Pantol called the meeting to order at 1:07 pm.

Approval of Consent Agenda (Action Item): A motion was made by Ms. Warga, and seconded by Mr. Schultz, to approve the Consent Agenda, which included the 5/1/25 Meeting Agenda; Minutes of the 4/3/25 Strategic Programs Committee Meeting; and Flyers for the 5/7/25 Oshkosh Area Employment Fair and 2025 Mini Job Fairs in our region; motion carried.

Tour of FVTC: Erich Krowas, an instructor with FVTC's Machine Tool Technology Department lead the group on a tour of the facility and explained the process of using specific equipment associated with the training area. At 2:30 pm, the group returned to the meeting room.

Extending QUEST Contract (Action Item): The original subrecipient contract to Forward Service Corporation (FSC) for the Quality Jobs, Equity, Strategy and Training (QUEST) childcare grant was set to expire on 6/30/25. Based on current expenditure level, staff recommends the contract be extended to 9/30/25, the end date for the grant. **A motion was made by Ms. Warga, and seconded by Mr. Schultz, to extend the QUEST subrecipient contract to FSC to 9/30/25 for an additional cost not to exceed \$56,000; motion carried.** Ms. Collado abstained due to her employer relationship with FSC.

FVTC Adult Basic Education Grant Update: Mr. Schultz provided the committee with a brief update on FVTC's grant and discussed some changes to the enrollment process. It was recommended that FVTC provide additional training to FSC's career planners when ready.

Review of Grant Enrollments: A system outage prevented the Board from pulling enrollment data for Wisconsin Department of Workforce Development managed grants. The review was postponed until the next meeting.

Update on Committee Chair for Program Year 2025: Chair Pantol announced that FVWDB Board Member Josh Kilgas had agreed to accept the Chair role for next fiscal year. Mr. Kilgas shared some

information about his background and expressed enthusiasm about the opportunity. The committee members thanked Mr. Kilgas for his willingness to serve.

Committee Members Round Robin on Workforce Issues: Members shared information on a variety of workforce development activities in their area or organization.

Next Meeting: 1 pm, Thursday, June 5, 2025, via Microsoft Teams.

Adjournment: The meeting was adjourned at 3:02 pm.

###

The Fox Valley Workforce Development Board is an equal opportunity employer and service provider. If you have a disability and need assistance with this information, please dial 7-1-1 for Wisconsin Relay Service or at 800-947-3529. At no cost, you may request information in an alternate format, including language assistance or translation information to your preferred language by contacting us at (920) 594-3655.

A proud partner of the  network