



MINUTES

Strategic Programs Committee Meeting

1 pm, Thursday, December 4, 2025

Via Microsoft Teams

Members in Attendance: Chair Josh Kilgas, Mindie Boynton, Ryan Long, Jennifer Marks, Jeff Mikorski, Shannon Schultz, and Craig Wehner.

Members/Participants Excused: Robin Hallet,

Others in Attendance: Brian Pelon, Department of Workforce Development; Lea Keesler, Forward Service Corporation; Boe Ramsey and Anthony Snyder, Fox Valley Workforce Development Board.

Call to Order: Chair Kilgas called the meeting to order at 1:03 pm.

Approval of Agenda (Action Item): A motion was made by Schultz, and seconded by Marks, to approve the agenda; motion carried.

Approval of Minutes from 11/6/25 (Action Item): A motion was made by Mikorski, and seconded by Schultz, to accept and approve the minutes of the 11/6/25 meeting; motion carried.

What Is A Well-Functioning Committee: As part of our efforts to continue to improve the engagement and experience of our committee members, Kilgas presented his thoughts on what makes for a well-functioning committee and answered questions of the committee.

Review the Mission and Purpose of a Workforce Development Board: As part of ongoing efforts to educate committee members on Board operations, Snyder shared information on the role of a workforce development board and answered questions of the committee.

Forward Service Corporation (FSC) Presentation: Marks and Keesler shared information on FSC's monthly reports and the committee recommended some improvements for the future, including a trend analysis.

Update on Oshkosh Job Center Relocation: Snyder shared a map of the new locations and photos of the center under construction. An opening date has not been set. For now, and until the new center opens, job center services are being provided at the Oshkosh Public Library, 106 Washington Avenue, Oshkosh.

Committee Members Round Robin on Workforce Issues: Members shared information on a variety of workforce development activities in their area or organization.

Adjournment: The meeting was adjourned at 2:37 pm.

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