

## MINUTES

### Strategic Programs Committee Meeting

Thursday, December 2, 2021, 2:30 PM

Virtual Meeting

**Members in Attendance:** Henry Merrill, Debra Warga, Craig Wehner, Mark Westphal, Ryan Long, Kelly Hudson, Jennifer Marks

**Members Excused:** Patty Milka, Tania Kilpatrick

**Others in Attendance:** Anna Bierer, Terri Green and Anthony Snyder

**Call to Order:** Ms. Warga called the meeting to order at 2:33 PM

**Approval of Agenda (*Action Item*):** A motion was made by Mr. Westphal to approve the agenda; seconded by Mr. Merrill. The motion passed.

**Approval of Minutes from September 2, 2021 Strategic Programs Committee Meeting (*Action Item*):** A motion was made by Mr. Merrill to approve the minutes; seconded by Mr. Westphal. The motion passed.

**General Meeting Items:** Introductions and a welcome to new members was led by Ms. Warga. The committee agreed that monthly meetings will begin in January to help further discussions about the committee mission and upcoming projects. Multiple ideas were captured such as additional board engagement regarding project direction, looking at short and long term strategy that should be applied to the job centers, public outreach to create awareness of FVWDB and programs available. Mr. Snyder will work with the Board to begin compiling additional opportunities.

**Request for Proposal:** Ms. Green reminded the committee that for PY22, the board will be seeking proposals for grant administration of the WIOA Youth, Adult, Dislocated Worker, the One-Stop-Operator, Collaboration of Wisconsin and the Support to Communities. Ms. Green asked for committee members to assist with the project. Volunteers were Ryan Long, Debra Warga and Henry Merrill.

**Programs:** Mr. Snyder provided information on multiple new grants awarded to the agency as well as personnel changes required to meet the grant outcomes. Ms. Green suggested that the committee review the grant report and provide and suggestions for updates. Ms. Green touched briefly on the Department of Workforce Development (DWD) monitoring and suggested that the committee review the surveys provided and look for opportunities to strengthen programs and outreach.

**One Stop Operator (OSO):** Ms. Warga updated the committee on the job centers stating that visits are continuing to increase.

**2022 Meeting Schedule:** The next committee meeting will be 2:30-4 pm on January 6, 2022. Meetings will be monthly, first Thursday of the month.

**Adjournment:** The meeting was adjourned at 4:05 pm.

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