



## MINUTES

### FVWDB Strategic Programs Committee Meeting

Thursday, April 9, 2020, 2:30 PM

Via GoToMeeting

**Members in Attendance:** Donna Janda, Henry Merrill, Patty Milka, David Thiel, Debra Warga, Craig Wehner, Mark Westphal, and Margaret Winn.

**Members Excused:** Tania Kilpatrick and Robert Sivick.

**Others in Attendance:** Terri Green and Anthony Snyder-FVWDB

**Call to Order:** Ms. Winn called the meeting to order at 2:30 PM

**Approval of Agenda (*Action Item*):** A motion was made by Ms. Milka to approve the agenda; seconded by Mr. Westphal. The motion passed.

**Approval of Minutes from 2/17/2020 Strategic Programs Committee Meeting (*Action Item*):** A motion was made by Mr. Westphal to approve the minutes; seconded by Ms. Milka. The motion passed.

**Board Updates and Response to COVID19:** Ms. Green shared information on how the FVWDB and partners have responded to the pandemic.

- Rapid Response – The team will connect with employers and employees in a Rapid Response situation virtually. There are online videos explaining how to create an account on Job Center of Wisconsin along with a detailed PowerPoint and listings of employers looking to hire.
- WIOA Program – Program administration is being reviewed and configured to support virtual communication, enrollment and all follow-up support.
- Title V – The program is not enrolling new participants and will be paying active enrollees sick pay until further notice. The data validation monitoring will still take place virtually.
- National Dislocated Worker Humanitarian Grant – State of Wisconsin applying for this grant. Will share more as information becomes available.
- Windows to Work – With access to prisons no longer permitted, our Windows to Work team is serving only individuals already released.
- Job Centers – All job centers closed to walk-in visits, although staff are taking telephone calls.
- Unemployment - Ms. Warga led a discussion about how COVID19 and Governor Evers Safer at Home declaration have increased phone center calls.
- Policy Review – Ms. Green reviewed a list and proposed timeline for updates to several Board policies.
- Local and Regional WIOA Plan – The Board's plan will be posted on the web site by May 15 for a 30 day review and submission to DWD.

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**WIOA Adult, DW, Youth- Contract for Program Year 2020:** Ms. Green confirmed that sub-recipient monitoring of LETC by Board was completed. Information was provided to the committee followed by a recommendation to extend the LETC contract for Program Year 2020. Committee will take action at the June meeting.

**Department of Workforce Development Monitoring:** Ms. Green shared feedback from DWD surveys sent to Career Planners and WIOA participants for use in annual monitoring.

**New WIOA Outreach Piece:** Ms. Green shared details on a new WIOA outreach piece designed to entice individuals to take part in the program.

**2020 Meeting Schedule:** The committee plans to meet every other month and future meetings have been set: June 11, August 13, October 8, and December 10.

**Program Updates:** Ms. Green encouraged committee members to review handouts of program updates.

**Adjournment:** The meeting was adjourned at 3:30 pm.