



**WORKFORCE DEVELOPMENT
BOARD, INC.**

Building a world class workforce

MINUTES

FVWDB One-Stop Committee Meeting

Tuesday, May 15 2018, at 1:00 – 3:00 PM

Coughlin Center

625 E County Rd Y, Oshkosh, WI

Members in Attendance: Patti Andresen-Shew, Donna Janda, Henry Merrill, Nicole Peterson, Robert Sivick, Debra Warga, Craig Wehner, and Margaret Winn

Members Excused: Tania Kilpatrick, Patty Milka, David Thiel and Mark Westphal

Others in Attendance: Cindy Kiesling –LETC, Carrie Korth-FVWDB, Kim Lemieux-FVWDB, Ana Rivera-FVWDB, Anthony Snyder-FVWDB, and Jill Valdez-FVWDB

Call to Order: Patti Andresen-Shew called the meeting to order at 1:03 PM.

Approval of Agenda (*Action Item*): A motion to approve the Agenda was made by Mr. Sivick and seconded by Mr. Merrill. The motion carried.

Approval of Minutes from 4/3/18 (*Action Item*): A motion to approve the 4/3/18 Minutes made by Ms. Winn, seconded by Ms. Warga. The motion carried.

OLD BUSINESS:

Quarterly WIOA, DHS, DOC, JC Visits Program Results – Third Quarter: Staff presented the third quarter Workforce Innovation and Opportunity Act, Title V and Windows to Work results, along with Job Center visits. The committee asked questions regarding how the results were compiled and suggested ways to present in ways that would offer additional insights. Overall results are going well, other than fewer than expected participants in Title V and a continued reduction in visits to Job Centers.

Subrecipient Contract Goals: Ms. Lemieux and Ms. Valdez shared a copy of the progress in enrolling individuals in all WIOA programs for the remainder of the current fiscal year. Both subrecipients are not meeting their required contract numbers for Adult and Dislocated Worker at this time. Ms. Valdez reported that the youth participant numbers for both subrecipients are low, but the end of the school year generally brings a flood of youth enrollments.

Subrecipient Transition Plan and Contracts for PY2018: Ms. Janda provided a summary of the LETC transition plan as they take over all WIOA program contracts from ADVOCAP beginning 7/1/18.

Title 1 Training Analysis Discussion; including training expenditure goals, policy review, and incumbent workers: Mr. Snyder advised the committee that DWD has a goal for each workforce board to spend around 35% of its Adult and Dislocated Worker Allocations on training and training support. In PY16, the

Board spent less than the goal. The committee discussed some reasons for this, including smaller caseloads, fewer individuals seeking training, the Board's restrictive training policy and a conservative approach to budgeting. The committee suggested some ways to increase training and discussed the budget ramifications for doing so. Staff will share additional suggestions at a future meeting with the goal of increasing training expenditures in the future.

Status of One Stop Operator RFP: Ms. Lemieux reported that, due to a lack of proposals, the One Stop Operator request for proposal was released for a second time on 4/30/18 with proposals due at noon on 5/23/18. A scoring committee of One Stop Committee members will be convened to evaluate. If no submissions are received, the Board will review other options for a One Stop Operator.

YouthWorks Program Update: Ms. Valdez provided a summary of the YouthWorks summer youth employment program she will be conducting with DVR in 2018. If enrollment goals are met, we expect to have at least 30 students in the Fond du Lac, Menasha and Oshkosh areas in our program from June until August.

NEW BUSINESS:

April 2018 DWD Program Monitoring Best Practices: Due to lack of time, this topic was tabled for a future meeting.

Title V Enrollment Discussion and Future of Program: Ms. Rivera summarized the results of the Title V enrollment numbers, which are lower than planned. This is due to individuals being able to find employment without the program. The committee discussed some ideas to create a pipeline of candidates age 55 and over which meet the criteria for the program.

Adjournment: The meeting was adjourned at 3:04 PM.

Upcoming Meetings: The next One Stop Committee Meeting will be held at 1 pm Tuesday, June 5, at the Fox Valley Workforce Development Board Office, 1401 McMahan Drive, Suite 200, Neenah, WI.