



**WORKFORCE DEVELOPMENT
BOARD, INC.**

Building a world class workforce

MINUTES

FVWDB One-Stop Committee Meeting

Tuesday, January 23, 2018, at 2:30 PM

Conference Call

Fox Valley Workforce Development Board

1401 McMahon Dr., Neenah, WI

Members in Attendance: Patti Andresen-Shew, Tania Kilpatrick, Patty Milka, Robert Sivick, Debra Warga, and Margaret Winn

Members Excused: Craig Wehner

Others in Attendance: Carrie Korth-FVWDB, Kim Lemieux-FVWDB (by phone), Anthony Snyder-FVWDB, Jill Valdez-FVWDB (by phone)

Call to Order: Patti Andresen-Shew called the meeting to order at 2:32 PM.

Approval of Agenda (*Action Item*): A motion to approve the Agenda made by Mr. Westphal and seconded by Ms. Winn. The motion carried.

Approval of Minutes from 8/8/17 (*Action Item*): A motion to approve the 8/8/17 Minutes made by Mr. Westphal and second by Mr. Sivick. The motion carried.

OLD BUSINESS:

Performance Snap Shot for Job Centers, Title V, W2W Update: Staff provided the an overview of the Board's program performance and job center visits for the most recent quarter. Currently, all programs are looking positive while job center visits continue to decline.

Youth Contract Proposals for PY18 (*Action Item*): Ms. Winn provided an overview of the process used by the Ratings Subcommittee that reviewed and ranked the three proposals received in this round. **A motion was made by Mr. Westphal to approve the rating committee's recommendation and award the full WIOA In-School and Out-of-School Youth contract in all six counties of WDA4 to LETC, seconded by Ms. Milka. The motion carried.**

Adult/Dislocated Worker and Resource Room/One Stop Operator RFPs: Ms. Lemieux advised the RFPs will be released on February 14, 2018.

Report to the Board: Ms. Andresen-Shew volunteered to report to the Board on Tuesday, February 6, 2018.

Adjournment: Mr. Westphal made a motion to adjourn the meeting, seconded by Ms. Milka. The motion carried. The meeting was adjourned at 2:54 PM.