



MINUTES

Strategic Programs Committee Meeting

1:30 pm, Thursday, November 3, 2022

Virtual Meeting

Members in Attendance: Ryan Long, Mark Westphal, Jennifer Marks, Craig Wehner, Patty Milka, and Henry Merrill.

Members Excused: Kelly Hudson, Debra Warga, and Anna Bierer.

Others in Attendance: Terri Green and Anthony Snyder, FVWDB; and Matalin Schoone, DWD.

Call to Order: Mr. Merrill called the meeting to order at 1:33 pm.

Approval of Agenda (*Action Item*): A motion to approve the agenda was made by Mark Westphal, seconded by Patty Milka; motion carried.

Approval of Minutes from October 6, 2022, Strategic Programs Committee Meeting (*Action Item*): Mark Westphal made a motion to approve the minutes, seconded by Jennifer Marks; motion carried.

EAP Program for Participants: Ms. Green shared the mental health assistance program being offered to all program participants. The program is offered through a video link, which shares information about well-being. Each person is offered up to eight visits with a licensed counselor through Ascension Health.

New Obligation System: Ms. Green led the discussion regarding participant expenditure forecasting and the importance of capturing this information for planning purposes. The obligation system will be adding a forecasting option that planners will be required to submit for each participant. The committee was in full support of forecasting as a planning tool.

Obligations and Paying Taxes: A discussion was led by Ms. Green regarding participant obligations and the ability to pay taxes on those expenditures. More research will be done and presented at the next meeting.

Board and Grant Updates: Ms. Green reviewed the current grants and how they were positioned compared to contracted obligations such as performance outcomes and number of enrollments.

The committee will meet next at 1:30 pm on Thursday, December 1, 2022.

Adjournment: The meeting was adjourned at 3:00 pm.

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