

## MINUTES

### Strategic Programs Committee Meeting

12:30 pm, Friday, May 13, 2022

Virtual Meeting

**Members in Attendance:** Debra Warga, Anna Bierer, Ryan Long, Henry Merrill, and Mark Westphal.

**Members Excused:** Patty Milka and Craig Wehner.

**Others in Attendance:** Terri Green and Anthony Snyder – FWADB.

**Call to Order:** Ms. Warga called the meeting to order at 12:33 pm.

**Chair Update:** Ms. Warga shared that three committee members resigned who could not be with us today, allowing our committee to have quorum. They were Kelly Hudson, Jennifer Marks, and Tania Kilpatrick. We will pursue new members beginning 7.1.22 with Debra Warga continuing as chair.

**Approval of Agenda (*Action Item*):** A motion to approve the agenda was made by Mark Westphal, and seconded by Henry Merrill; motion carried.

**Approval of Minutes from April 7, 2022, Strategic Programs Committee Meeting (*Action Item*):** Mark Westphal made a motion to approve the minutes, seconded by Ryan Long; motion carried.

**Approval of Minutes from May 5, 2022, Strategic Programs Committee Meeting (*Action Item*):** Mark Westphal made a motion to approve the minutes with one edit, seconded by Henry Merrill; motion carried.

**Request for Proposal (RFP) Update:** The committee discussed the remaining subrecipient proposals, reviewed the scoring metrics, discussed the proposed budgets and evaluated the service delivery to our customers.

**Recommendation of Subrecipient (*Action Item*):** A motion was made by Henry Merrill, seconded by Ryan Long, to award the WIOA Youth Contract to Forward Services Corporation for one year and to award the WIOA Adult and Dislocated Worker contracts, as well as the Collaboration of Wisconsin and Support to Communities to contracts to LETC for one year, with the option to renew for three additional year in one year increments. Motion carried. Staff will work with the committee to draft the contract deliverables and a final budget for each program. Anna Bierer abstained from the vote due to an announced conflict of interest.

The committee will meet next at 2:30 pm on Thursday, June 2, 2022.

**Adjournment:** The meeting was adjourned at 2:30 pm.

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