



## MINUTES

### Chief Elected Officials (CEO) Meeting

Tuesday, September 18, 2018 at 3 pm  
J.P. Coughlin Center (Volunteer Room), 625 E. County Road Y  
Oshkosh, WI

**Present:** Allen Buechel (by phone), Alice Connors (by phone), Mark Harris, Joe McClone and Harley Reabe

**Excused:** Donna Kalata

**Others Present:** Carrie Korth-FVWDB and Anthony Snyder-FVWDB

**Meeting Call to Order and Roll Call:** Chair Mark Harris called the meeting to order at 3:02 pm.

**Approval of Agenda (*Action Item*):** Motion to approve the Meeting agenda was made by Mr. Reabe and seconded by Mr. McClone. Motion carried.

**Approval of Minutes from 6/26/18: (*Action Item*):** Motion to approve the 6/26/18 CEO Meeting Minutes was made by Mr. Reabe and seconded by Mr. McClone. Motion carried.

#### OLD BUSINESS:

**Adopt PY2018 Consortium Agreement (*Action Item*):** Mr. Snyder presented the PY2018 Consortium Agreement which was previously distributed at the 6/26/18 Joint Board of Directors and Chief Elected Officials Meeting for review. **A motion was made by Mr. McClone and seconded by Ms. Connors to adopt the PY2018 Consortium Agreement as presented. Motion carried.**

**Adopt Revised Program Year 18 Budget (*Action Item*):** Mr. Snyder presented the updated final PY18 budget that was adopted by the FVWDB Board of Directors on 9/12/18. The revised budget included final carry-in dollars and complete PY18 allocation amounts. Further discussion was held in regards to the potential deficient from the loss of a tenant in the McMahan Building. **A motion was made to adopt the revised Program Year 18 budget as presented by Mr. Buechel, seconded by Mr. Reabe. A roll call vote was taken; all present voted yes. Motion carried.**

**Future Meetings with Your Appointees:** Mr. Snyder advised that with a number of new board members, meetings will be scheduled with each county official and their appointees as soon as time allows.

#### NEW BUSINESS:

**Review of PY17 Program Results:** Mr. Snyder provided handouts showing results of all Workforce Innovation and Opportunity Act (WIOA) programs, Windows to Work and Title V, along with job center visits for the program year 17.

**Review of Transition to a Single Recipient:**

- a) **Goals for PY18:** Mr. Snyder reported LETC is delivering all WIOA services in our six (6) counties, which includes (Adult, Dislocated Worker, In School Youth, Out of School Youth and Resource Rooms). Mr. Snyder advised that new processes have been developed to monitor the number of participants being served and a closer monitoring of performance on monthly basis to ensure contract results are being met.
  
- b) **Job Center Changes:** Mr. Snyder advised that the Berlin and Waupaca Job Centers have reduced hours of operation due to lower visit numbers and the Wautoma Job Center relocated to the Fox Valley Technical College – Wautoma Regional Center as of the end of August.

**Report on the Board of Directors Meeting 9/12/18 and Strategic Planning:** Mr. Snyder presented the agenda, meeting minutes and briefed the CEOs on discussions and decisions during the Board meeting.

**Adjournment: Motion to adjourn the meeting was made by Mr. McClone and seconded by Mr. Reabe. Motion carried.** The meeting was adjourned at 3:51 PM.

**Future Meetings:**

The next **Executive Committee Meeting** will be held 1-3 pm Thursday, October 11, 2018, at the James P. Coughlin Center in Oshkosh, WI.

The next **Board of Directors Meeting** will be held on 2-4 pm Tuesday, November 6, 2018, at Silver Star Brands Distribution Center, 2155 South Oakwood Road, Oshkosh, WI.

The next **Chief Elected Officials Meeting** will be held 11am-Noon Tuesday, December 4, 2018, at the James P. Coughlin Center in Oshkosh, WI.