



MINUTES

Chief Elected Officials (CEO) Meeting

Monday, December 11, 2017 at 9:00 AM
J.P. Coughlin Center (Volunteer Room), 625 E. County Road Y
Oshkosh, WI

Present: Allen Buechel (by phone), Alice Connors (by phone), Mark Harris, and Harley Reabe

Absent: Donna Kalata, and Dick Koeppen

Others Present: Carrie Korth-FVWDB and Anthony Snyder-FVWDB

Meeting Call to Order and Roll Call: In the absence of Chair Donna Kalata, Acting Chair Harley Reabe called the meeting to order at 9:13 AM.

Approval of Agenda (*Action Item*): Motion to approve the Meeting agenda was made by Ms. Connors and seconded by Mr. Harris. The motion was passed.

Approval of Minutes from 9/12/17: (*Action Item*) Motion to approve the 9/12/17 CEO Meeting Minutes was made by Mr. Harris and seconded by Ms. Connors. The motion was passed.

OLD BUSINESS:

Discuss DOL Audit: Mr. Snyder shared a memo listing the counties that have paid their portion of the DOL Audit, based on accountant supplied information. Mr. Harris noted that Winnebago County has not paid their portion as shown on the memo, but advised the payment has been approved and will be submitted in January of 2018. Mr. Snyder agreed to consult with the accountant to validate the information provided in the memo. **[Mr. Snyder consulted the accountant after the meeting. A few adjustments were made to the memo with corrected information regarding the counties that have made payments. A corrected version of the memo was supplied to the consortium members.]**

Future Consortium Meetings: Mr. Snyder supplied the CEO's with a listing of tentative meetings for 2018, and made mention of the remaining meetings scheduled for Committees in 2017. Mr. Reabe questioned if the Board of Director Meetings could be held at business locations of some of the Board members. Mr. Snyder advised that the meeting locations are tentative and will look into changing the location should a Board member volunteer their place of business as a meeting location. He also suggested one of the counties may wish to offer their Board meeting rooms as well.

Future Meetings with Your Appointees: Mr. Snyder advised that meetings were not held with the Appointees in 2017 due to the departure of the previous Executive Assistant, Ms. Stefanie Hayford. Mr. Snyder is working on getting those meetings scheduled for early 2018.

NEW BUSINESS:

Report on the Board of Directors Meeting of November 9, 2017: Mr. Snyder provided a report to the CEOs of the November 9, 2017, Board of Directors Meeting.

Review and approve PY2017 Budget (*Action Item*): The delay with the state and federal budgets did not allow the Board to approve a full PY17 budget, but instead the Board had approved a first quarter budget. Now that both Wisconsin and Washington have resolved their budget issues, the Board is now prepared to submit a full PY17 budget to the consortium for review and adoption. **A motion was made to approve the updated budget by Ms. Connors and seconded by Mr. Harris. The motion was passed.**

Adjournment: Motion to adjourn the meeting was made by Mr. Harris and seconded by Mr. Buechel. The motion passed. The meeting was adjourned at 9:27 AM.

Future Meetings:

The next **Board of Directors Meeting** will be held on Tuesday, February 6, 2018 from 1:00 – 4:30 PM at the James P. Coughlin Center in Oshkosh, WI.

The next **Chief Elected Officials Meeting** will be held on Tuesday, March 6, 2018 from 2:00 – 3:00 PM at the James P. Coughlin Center in Oshkosh, WI.

The next **Executive Committee Meeting** will be held on Thursday, March 8, 2018 from 1:00 – 2:00 PM at the James P. Coughlin Center in Oshkosh, WI.