

Fox Valley Workforce Development Board
LEO meeting minutes
Monday, March 3, 2014 at 9:00 A.M.

LEOs present: Mr. Meyers, Mr. Harris, Mr. Buechel, Ms. Kalata

LEOs not present: Mr. Barribeau, Mr. Koeppen

Others present: Mr. Stelter, Ms. Reinke, Ms. Rivera

Call to Order

Meeting called to order at 9:33 a.m. by Mr. Buechel

Approval of Minutes from 11/25/13 meeting (*Action Item*)

Motion to approve the minutes from the November 25, 2013 meeting first by Ms. Kalata and second by Mr. Meyers. All were in favor and motion carried.

Move to Closed Session as per State Statute 19.85(1)(b) for Personnel (*Action Item*)

A motion was made to move to Closed Session first by Mr. Meyers, second by Mr. Harris. A roll call was taken and moved to Closed Session. Ms. Rivera left the room.

Return to Open Session as per State Statute 19.85(1)(b) for Personnel (*Action Item*)

A motion was made to return to Open Session first by Mr. Meyers, second by Ms. Kalata. A roll call was taken – meeting returned to Open Session. Ms. Rivera returned to the meeting.

Audit Update

Mr. Stelter gave an overview of where we stand with the DOL audit.

Strategic Planning Update

Mr. Stelter presented the Strategic Planning worksheets which show the action plan that has been developed to implement the overall strategic plan. This will be used to monitor and track our progress.

Mr. Stelter provided an update on recent workforce initiatives that we have begun. These include:

- Working with two organizations who were recently awarded Wisconsin Fast Forward grants. The two organizations are Wasmen Co., in New Holstein and the Hispanic Chamber of Commerce for an area-wide welding training program.
- Early discussions with a group of IT companies to address the long term talent needs in that industry.
- An effort that FVWDB is co-sponsoring to connect educators and business leaders throughout NEW North to share best practices in school-to-work programs.

Update on Partnership between WWDA and DWD

Mr. Stelter spoke on the DWDs efforts to work more collaboratively as a unit with the WDBs and handed out a draft MOU between DWD and WDBs throughout the State. No action needed

at this time, just informational. Mr. Stelter expects there will be added discussion at the WWDA meeting later this week.

Board recertification status update

Mr. Stelter reviewed the letter from Scott Jansen explaining that our Board was recertified for two years. Mr. Stelter spoke briefly on keeping our Board full and the recruitment efforts that are needed.

WIA program overview

Ms. Rivera gave an overview of our WIA programs back to its inception. Presentation included a definition of WIA, goal of the WIA system and explanations of all WIA programs. Question came up of next explaining what each grant does and who each grant targets. It was agreed to provide a brief (half-page) synopsis of such programs for the next meeting.

Next meeting –

The next LEO meeting will be with the full Board of Directors on Thursday, May 15, 2014.

Adjournment

Motion to adjourn first by Mr. Harris. Second by Ms. Kalata. All were in favor – meeting adjourned at 10:33 a.m.

Respectfully submitted,

Paul A. Stelter