

Fox Valley Workforce Development Board
Joint LEO / Board of Director meeting minutes
Thursday, May 15, 2014

Board members in attendance: Ms. Behringer, Mr. Beregszazi, Mr. Christenson, Ms. Cronmiller, Dr. Geigle, Ms. Holmes, Mr. Kleman, Mr. Lautenschlager, Ms. Mingus (via phone), Mr. Pedersen, Ms. Reese, Mr. Stelter, Mr. Thiel, Mr. VanderZanden, Mr. Walker, Ms. Watson, Mr. Wehner, Ms. Winn, Mr. Mauch

Board members excused: Mr. Dissing, Mr. Eden, Mr. Grant, Ms. Karth, Mr. Kettner, Ms. Larsen, Mr. Leonard, Ms. Lick, Mr. Martinez, Ms. Omen, Ms. Pitts, Ms. Roettger, Mr. Skahan, Mr. Westphal

LEOs in attendance: Mr. Buechel, Mr. Harris, Ms. Connors, Ms. Kalata
LEOs absent: Mr. Meyers, Mr. Koeppen

Others in attendance: Mr. Hesse, Ms. Reinke, Ms. Rivera, Ms. Miller, Ms. Tomasovic, Ms. Denton, Mr. Arb (via phone)

Call to Order

Board meeting called to order at 2:04 by Ms. Behringer
LEO meeting called to order: at 2:35 by Mr. Buechel

Introductions

Introductions were made of Board members, LEOs and others present.

Approval of Minutes from 03/20/14 Board meeting (*Action Item*)

Motion to approve Minutes from the March 20, 2014 meeting first by Mr. Beregszazi, second by Ms. Watson, all were in favor and minutes were approved.

Approval of Minutes from 03/03/2014 LEO meeting (*Action Item*)

Motion to approve minutes from the March 3, 2014 LEO meeting first by Mr. Harris, second by Ms. Kalata, all were in favor and minutes were approved.

PY13 Review / PY14 Preview

Mr. Stelter gave a presentation highlighting the Program Year 2013 accomplishments and previewed plans for Program Year 2014.

Committee Updates

a. HR/Personnel

Performance appraisal and salary adjustments were presented to the Executive Committee at their May 6th meeting. Due to the Personnel Committee not having quorum at their May 5th meeting, Mr. Stelter explained what he recommended and was approved by the Executive Committee on May 6th.

b. One Stop

Ms. Winn gave a One-Stop Committee meeting update.

i. Extension of Contracts (*Action Item*)

Motion to accept the extension of the contracts (Adult, Dislocated Worker and partial Youth) as is, first by Dr. Geigle, second by Mr. Lautenschlager. All were in favor and motion carried. Mr. Beregszazi abstained.

c. Youth Committee

Ms. Cronmiller updated the Board on the Youth Committee explaining the RFP process for the Youth proposals that were sent out for Youth services in Green Lake, Waushara and Waupaca counties; also updated on the Youth Stipend policy that was approved at the March meeting is working great.

i. **Youth RFPs (Action Item)**

Motion to accept the Youth Council recommendations of giving the youth contract for Green Lake County to ADVOCAP and to CAP Services for Waupaca and Waushara counties first by Ms. Cronmiller, second by Mr. VanderZanden. All were in favor and motion carried. Mr. Beregszazi abstained.

d. **Finance Committee**

i. **Budget Recommendations & 990 Review**

Mr. Beregszazi presented items that were discussed at the May 5, 2014 Finance Committee meeting and reviewed the projected budget for PY14. Discussion ensued. Mr. Buechel questioned where the 10% increase was going to be applied. Clarifications were given explaining the planned added expenditures for operating the job centers full time, adding on-the-job training contracts. It was also explained that the budget included a 3% salary and wage increase.

The 990 was emailed to the Board previous to the meeting – no action needed – for information only.

Approval of PY14 Budget (Action Item)

Motion to approve the PY14 budget as presented to the Board first by Ms. Cronmiller, second by Ms. Reese, all were in favor and motion carried. Mr. Beregszazi abstained.

Motion to approve the PY14 budget as presented to the LEOs first by Ms. Kalata, second by Ms. Connors. All LEOs were in favor and motion carried.

Report of Ad-hoc Nominating Committee

At the last Board meeting an ad-hoc nominating committee was authorized for the purpose of nominating a slate of candidates to service as Chair, Vice Chair, Secretary and Treasurer for the coming PY14 year. The Nominating Committee met and recommended the following:

Chair – Margaret Winn
Secretary – Deb Behringer

Vice Chair – Dianne Reese
Treasurer – Leroy Dissing

Motion to accept the ad-hoc nominating committee nominations first by Mr. Beregszazi, second by Mr. Lautenschlager. All were in favor and motion carried.

Election of Officers (Action Item)

Motion to elect the slate of officers first by Mr. Beregszazi, second by Dr. Geigle. All were in favor and motion carried.

Review Consortium Agreement (discussion only)

The Consortium Agreement was handed out (LEOs only). Mr. Hesse explained that this document needs to be reviewed annually. There were several proposed changes outlined. LEOs were asked to review and offer any additional changes to Ms. Reinke by July 15, 2014 which would provide ample time for them to be acted on at the August meeting.

Review Joint Agreement (discussion only)

The Joint Agreement was handed out to the LEOs and Board members. Mr. Hesse explained that this document needs to be reviewed annually. There were several proposed changes outlined. LEOs and Board members were asked to review and offer any additional changes to Ms. Reinke by July 15, 2014 which would provide ample time for them to be acted on in time for the August meeting.

Recognition of Board members

Mr. Stelter explained the motion that was brought before the Executive Committee of recognizing Board members who are leaving the Board, and Board Chairs whose term is ending. Mr. Stelter recognized the service of Mr. Mauch who has served our Board (and its predecessors) since before WIA's inception, also recognized Ms. Roettger and Mr. Matheny who will be leaving our Board. Mr. Stelter also recognized Ms. Mingus who is stepping down as our Board Chair.

Adjournment

Motion made to adjourn the LEO meeting first by Ms. Connors, second by Ms. Kalata. All were in favor and LEO meeting adjourned.

Motion made to adjourn the Board meeting first by Mr. Beregszazi, second by Mr. Lautenschlager. All were in favor and meeting adjourned.

Next BOD meeting is: August 21, 2014 at Silver Star Brands, Oshkosh (formerly Miles Kimball) (details to follow).

Next LEO meeting is: TBD

Approved minutes at August 21, 2014 BOD meeting