



Meeting Minutes

Fox Valley Workforce Development Board Executive Committee & Local Elected Officials Monday, December 3, 2012 at 9:00 AM.

LEO members present: Mr. Dissing, Ms. Kalata, Mr. Barribeau, Mr. Koeppen, Mr. Buechel, Mr. Harris (via phone)

Executive Board members present: Ms. Roettger, Mr. Martinez, Mr. Grant, Ms. Mingus, Mr. Kleman (via phone)

Others Present: Ms. Reinke, Mr. Hesse, Mr. Stelter

Call to Order.

The meeting was called to order by Mr. Buechel for the Local Elected Officials and by Ms. Mingus for the Executive Committee at 9:00 a.m.

Roll Call.

A roll call was taken.

Approval of minutes - Action Item.

Minutes were handed out and unanimously approved. First by Mr. Barribeau. Second by Mr. Martinez.

Q&A with Candidate.

Mr. Stelter gave a brief on his background and his personal goals. He then asked if they had any remaining questions, comments or concerns for him. Several topics discussed were –

- Clear up audit issues
- Communication with Board & LEO's
- Re-establish creditability
- Transition to a new facility
- Get a handle on more day-to-day activities like getting manuals up-to-date to be on the same lines of other Boards
- Continue with giving Board Members the monthly financials – they are very helpful and something that was missing in the past.
- Being new, getting a job description/role of what a LEO does, what a Board member does and how things work would be helpful – maybe some training
- Would like new CEO to more visible - make the rounds to the Counties (boards and offices) and explain on what the Board does

Move to Closed Session as per State Statute 19.85(1)(c) for Personnel – Action Item.

Motion to move to Closed Session first by Mr. Grant. Second Ms. Kalata. Motion carried unanimously. Moved to Closed Session at 9:31 a.m. Mr. Stelter left the room.

Return to Open Session as per State Statute 19.85(1)(c) for Personnel – Action Item.

Motion to move to open session first by Mr. Dissing. Second by Mr. Koeppen. A roll call was taken and was unanimously approved to move to open session. Mr. Stelter returned to the room.

A Motion to accept the minutes from Closed Session of November 14th meeting as well as extend the employment contract to Mr. Stelter as discussed in Closed Session first by Mr. Grant. Second by Mr. Martinez. Motion was accepted unanimously.

Health Insurance update.

Mr. Hesse spoke on our health insurance new year costs. FVWDB is facing an almost 30% increase in health care insurance costs. Per figures from CFO Mr. Friedl, he feels that our current budget would be able to handle the increase until our new DWD figures come out for the new Program Year. Changes could be made at that time if we did have budgetary issues.

Joint Agreement document update.

Discussion on document ensued. When last discussed with the full board, the motion to approve the agreement was put forward until more conversation with Outagamie County took place. Since that is no longer the case, the board needs to review and make a decision on approval or not. A review should ensure that the by-laws and Joint Agreement don't contradict one another.

Board Membership Composition Consent Letter – Action Item.

Mr. Hesse spoke referencing the letter and the need to update/change it to correlate with our new Board make-up. The Joint Agreement dictates that the LEOs must give 'consent' whenever the size of the board requires adjustment.

Motion to accept the Board Membership Composition Consent Letter first by Mr. Barribeau. Second by Mr. Koeppen. All LEO's were in favor and the motion carried.

Adjourn

Motion to adjourn meeting first by Mr. Barribeau. Second by Mr. Dissing. All were in favor, meeting adjourned at 9:56 a.m.