



MINUTES

Joint Board of Directors/CEO Meeting

Thursday, November 10, 2016 at 2:00 P.M.

Oshkosh Corporation, 2307 Oregon Street

Oshkosh, WI

Board Members Present: Patti Andresen-Shew, Tony Beregszazi, Laura Biehn (telephonically), Craig Christenson (telephonically), Brad Grant, JoAnne Hall, Kim Holmes, Aimee Hostettler (telephonically), Brian Kaminske, Carol Karls, Jodie Larsen, Trevor Martin, Jose Martinez, Linda Mingus, Jim Nitz, Bob Petersen (telephonically), David Thiel, Craig Wehner, Dale Walker, Mark Westphal, and Mike Vander Zanden

Board Members Excused: Debra Behringer, Jason Hendricks, Amanda Kopetsky, Terri Lick, Debbie Warga, and Margaret Winn

Board Members Absent: Larry Lautenschlager

CEOs Present: Allen Buechel (via telephone), Dick Koeppen, Mark Harris, and Harley Reabe.

CEOs Excused: Alice Connors and Donna Kalata

Others Present: Stefanie Hayford (FVWDB), Scott Haumersen (Wegner CPAs), Al Hesse (FVWDB), Derek Hilst (Wegner CPAs), Kim Lemieux (FVWDB), Bobbi Miller (FVWDB), Gary Now (FVWDB), Anthony Snyder (FVWDB), and Paul Stelter (FVWDB)

Board Meeting Call to Order: Board Chair, Jodie Larsen, called the BOD meeting to order at 2:24 pm.

CEO Meeting Call to Order: Chief CEO, Dick Koeppen, called the CEO meeting to order at 2:24 pm.

An additional item was added to the Agenda by Jodie Larsen, Board Chair- 'DOL Audit Update.' Also, due to time constraints, the 'Facilitated Discussion by the Board Chair' Agenda item was removed.

Board Approval of Agenda (Action Item): Motion to approve the Meeting agenda was made by Mr. Martinez and seconded by Mr. Beregszazi. The motion was passed.

CEO Approval of Agenda (Action Item): Motion to approve the Meeting agenda was made by Mr. Harris and seconded by Mr. Buechel. The motion was passed.

BOD Approval of Minutes from 8/18/16 BOD meeting (Action Item): Motion to approve the 8/18/16 BOD Meeting Minutes was made by Mr. Beregszazi and seconded by Mr. Vander Zanden. The motion was passed.

CEO Approval of Minutes from 9/7/16 CEO meeting (Action Item) Motion to approve the 9/7/16 CEO Meeting Minutes was made by Mr. Buechel and seconded by Mr. Harris. The motion was passed.

Presentation on FVWDB Rapid Response Program: Ms. Miller and Ms. Lemieux provided the group with a comprehensive overview of the Rapid Response (RR) process including: company notification, the initial meeting with workers, developing a transition strategy, on-site worker information sessions and worker surveys to clarify future needs.

Financial Audit: Scott Haumersen and Derek Hilst from Wegner CPAs spoke to the group on the audit results for the year ending 6/30/2015 and reported there were no findings. Topics they covered included: overall audit results, the management letter, communication with those charged with governance, the single audit, and financial statements.

DOL Audit Update: Mr. Stelter provided some background on the audit and reported that the State continues with negotiations with the DOL regarding the West Central WFB's stand-in costs. The state has tentatively scheduled a hearing date of August 7, 2017, but hope to reach a settlement by the end of November of this year which includes a 5-year, interest-free payment plan.

COMMITTEE REPORTS:

Finance Committee Report:

Budget Update: Mr. Martinez reported that Board staff have nearly met the budget target that was set at the last Finance Committee meeting. Provided that staff continue properly allocate their time and administrative costs are monitored, the Board will be able to get through this program year without staff reductions or furloughs.

Approval of the Finance Committee Report (Action Item): Mr. Martinez provided a report of the Finance Committee to the Board as outlined in the October 31, 2016, draft Finance Committee meeting minutes. This included: the DWD fiscal monitoring and audit reports and the quarterly review and approval of the Board's credit card statements, check registry and financial reports. ***Motion to approve the Finance Committee Report by Mr. Nitz and second by Ms. Karls. The motion carried.***

One-Stop Committee Report:

Approval of Support Services Policy Update (Action Item): Mr. Westphal provided an overview of the changes made to the Support Services Policy.

A motion to approve the Support Services Policy as noted in the edited policy by Ms. Biehn and second by Mr. Grant. The motion carried.

Approval of Youth Incentive Policy Update (Action Item): Mr. Westphal provided an overview of the changes made to the Youth Incentive Policy.

A motion to approve the Youth Incentive Policy as noted in the edited policy by Mr. Martin and second by Mr. Kaminske. The motion carried.

Approval of Training Services Policy Update (Action Item): Mr. Westphal provided an overview of the changes made to the Training Services Policy.

A motion to approve the Training Services Policy as noted in the edited policy by Mr. Walker and second by Mr. Beregszazi. The motion carried.

Approval of the One-Stop Committee Report (Action Item): Mr. Westphal provided a report of the One-Stop Committee to the Board as outlined in the November 3, 2016, draft One-Stop Committee meeting minutes. This included: Updates on DOL/DWD monitoring, Introduction to Manufacturing Training, Rapid Response activities, youth program enrollment, and a performance snapshot for the 1st quarter of PY16 for the Job Centers, Title V and W2W programs.

Motion to approve the One-Stop Committee Report by Mr. Beregszazi and second by Ms. Andresen-Shew. The motion carried.

HR/Personnel Committee Report:

Ms. Larsen reported that the Committee is continuing to work on updating personnel policies for the Board.

Approval of the HR/Personnel Committee Report (*Action Item*): *Motion to approve the HR/Personnel Committee Report by Mr. Westphal and second by Mr. Kaminske. The motion carried.*

OTHER BUSINESS:

Strategic Planning Session: Mr. Snyder lead the discussion by reviewing last year's strategic planning actions with the group. The group then discussed possible actions and strategies to pursue to be more proactive in the future. Mr. Snyder will take the Board's recommendations into consideration and report on next steps at the February meeting.

Board and Committee Meeting Schedule for 2017: Mr. Snyder provided the group with the 2017 Board and Committee meeting schedule.

The Next Joint Board of Director and Chief Elected Official meeting is: Thursday, February 16, 2017, at 2:00 pm. The location has not yet been determined.

Adjournment: The meeting was adjourned at 3:49 pm.

Minutes approved on 2/16/2017.