



# WORKFORCE DEVELOPMENT BOARD, INC.

*Building a world class workforce*

## MINUTES

### FVWDB Finance & Personnel Committee

2:30 pm, Thursday, October 13, 2022

Via Zoom

**Members in Attendance:** Chair Brad Grant, Tony Beregszazi, Kortni Smith, and Dale Walker.

**Members Excused:** JoAnn Hall, Katlyn Hendricks, and Jose Martinez.

**Others in Attendance:** Anthony Snyder – FVWDB.

**Call to Order:** Chair Grant called the meeting to order at 2:34 pm.

**Approval of Consent Agenda (Action Item):** A motion was made by Mr. Walker, and seconded by Mr. Beregszazi, to approve the Consent Agenda, which included today's meeting Agenda and Minutes from the 8/11/22 Finance & Personnel Committee Meeting; motion carried.

**Financial Document Review (Action Item):** Ms. Smith and Mr. Snyder reviewed Board Financial Reports from July and August 2022, the Credit Card Statements from August and September 2022, and Checks Over \$5,000 for July and August 2022. A motion was made by Mr. Mr. Beregszazi, and seconded by Mr. Grant, to accept the reports as presented; motion carried. Mr. Walker abstained due to a payment made to his employer.

**Grant Delivery Modification (Action Item):** The committee reviewed a proposal by Mr. Snyder to reallocate funding in several grants and address staffing deficiencies, while improving grant deliverables. A motion was made by Mr. Mr. Beregszazi, and seconded by Ms. Smith, to adopt this plan of action; motion carried

**Accounting Request for Proposal (Action Item):** The committee reviewed a request for proposal, prepared by Mr. Snyder, to evaluate overall expenses for our entire accounting/AP/payroll and 401(k) programs. A motion was made by Mr. Mr. Beregszazi, and seconded by Mr. Walker, to adopt this plan of action; motion carried. Ms. Smith abstained due her current role as the Board's accounting service provider.

**Next Meeting:** The committee will next meet at 2:30 pm on 11/10/22.

**Adjournment:** The meeting adjourned at 3:57 pm.

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