



MINUTES

FVWDB Finance & Personnel Committee

2:30 pm, Thursday, December 11, 2025

Via Microsoft Teams

Members in Attendance: Chair Jose Martinez, and Tony Beregszazi.

Members Excused: Brad Grant.

Others in Attendance: Kaydee Ruppert and Kortni Smith – Dean Dorton, and Anthony Snyder – FVWDB.

Call to Order: Chair Martinez called the meeting to order at 2:35 pm.

Approval of Consent Agenda (Action Item): A motion was made by Beregszazi, and seconded by Martinez, to approve the Consent Agenda, which included the 12/11/25 Meeting Agenda; and Minutes of the 11/13/25 Finance & Personnel Committee Meeting; motion carried.

Dean Dorton 2026 Contract Discussion (Action Item): Ruppert presented on proposed changes to the Dean Dorton contract for outsourced accounting for calendar year 2026. Inflation, as well as the need to add additional time with Board staff, and required fiscal monitoring for the WIOA service provider and the six subrecipients in Project: ROBUST required an increase in the monthly fee. The committee asked questions. **Motion made by Mr. Beregszazi and seconded by Mr. Martinez to recommend a contract renewal with Dean Dorton for \$13,750 per month, effective 1/1/26; motion carried.**

Financial Document Review (Action Items): Ms. Smith and Mr. Snyder reviewed the Board Financial Reports, Checks Over \$5,000 Report, and the Credit Card Statement, all from October 2025. **Motion made by Mr. Beregszazi and seconded by Mr. Martinez to accept the reports as presented; motion carried.**

Round Robin on Workforce Issues: Committee members shared any workforce issues they were experience from their respective organizations and communities.

Adjournment: The meeting adjourned at 3:40 pm.

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