



WORKFORCE DEVELOPMENT BOARD, INC.

Building a world class workforce

MINUTES

Fox Valley Workforce Development Board Finance Committee

Wednesday, Feb. 8, 2017, at 1:00 p.m.

J.P. Coughlin Center, 625 E. County Road Y
Oshkosh WI

Members in Attendance: Tony Beregszazi, Brad Grant (by phone), Jose Martinez (by phone), Jim Nitz (by phone), and Bob Pedersen (by phone)

Members Absent: None

Others in Attendance: Stefanie Hayford-FVWDB, Gary Now-FVWDB and Anthony Snyder-FVWDB

Call to Order: Tony Beregszazi called the meeting to order at 1:01 pm in place of Jose Martinez, who was delayed.

Approval of Agenda (Action Item): A motion to approve the Agenda made by Mr. Pedersen and second by Mr. Nitz. The motion carried.

Approval of Minutes from 1/13/17 (Action Item): A motion to approve the Minutes from 1/13/17 by Mr. Beregszazi and second by Mr. Grant. The motion carried.

Old Business:

Budget/Staffing Update: The budget has been updated to include a small grant for Brillion Iron Works. Additional WIOA allocation reductions are anticipated for PY17, but those figures will not be formally allocated until May of this year.

Summer DVR Program: The YouthWORK program has been approved by the Executive Committee and DVR, so the Board is moving forward with its implementation.

New Business:

1401 McMahon Drive Discussion: The Committee discussed the mortgage and value of the Board-owned building.

Year End Activities: Mr. Now reported that the Board had met all the financial reporting year-end requirements on time.

Quarterly Review and Approvals (Action Items):

Credit Card Statements: The committee reviewed the credit card statements for 9/1/16 through 11/30/16 and Mr. Grant made a motion to approve and Mr. Nitz seconded this motion. The motion carried.

Check Registry – Checks over \$5000: The committee reviewed the Check Registry for 10/1/16 through 12/31/16 and Mr. Nitz made a motion to approve and Mr. Grant seconded this motion. Mr. Beregszazi abstained. The motion carried.

Board Financial Reports to Date: The committee reviewed the Board Financial Statements for 9/1/16 through 12/31/16 and Mr. Beregszazi made a motion to approve and Mr. Nitz seconded this motion. The motion carried.

Other:

Report to the Board: Mr. Martinez will not be able to attend the BOD meeting on February 16th, so Mr. Nitz volunteered to report on his behalf.

Adjournment: The meeting was adjourned at 2:08 pm.

Minutes approved on 5/8/2017.