



## MINUTES

### FVWDB Executive Committee Meeting

2:30 pm Thursday, March 21, 2024

Via Microsoft Teams

**Members Present:** Laura Biehn, Dale Walker, Sarah Pantol, Jo Ann Hall, and Brian Kaminske.

**Members Excused:** John Jarvis (Ex-Officio).

**Others Present:** Anthony Snyder – FVWDB.

**Meeting Call to Order:** Chair Biehn called the Executive Committee to order at 2:31 pm.

**Approval of Meeting Agenda (*Action Item*):** Chair Biehn introduced the Executive Committee agenda. **Motion by Mr. Walker, and seconded by Ms. Pantol, to approve the agenda as presented; motion carried.**

**Approval of Minutes from 12/21/23 Executive Committee Meeting and 2/15/24 Board of Directors Meeting (*Action Item*):** Chair Biehn presented the meeting minutes. **Motion was made by Mr. Kaminske, and seconded by Ms. Hall, to approve the minutes as presented; motion carried.**

**Strategic Programs Committee Report from 3/7/24 Meeting (*Action Item*):** Ms. Pantol (Committee Chair) and Mr. Snyder presented the report of the 3/7/24 Strategic Programs Committee, which included information on Rapid Response activities; current Title V program details; the current status of all grants managed by the Board and those that are no longer accepting enrollments; and updates on Job Center visits. The committee further reviewed information on the role of Artificial Intelligence in our state and regional workforce. **Motion was made by Mr. Walker, and seconded by Mr. Kaminske, to accept the report of the Strategic Programs Committee as presented; motion carried**

**Finance & Personnel Committee Report (*Action Item*):** Ms. Hall and Mr. Snyder presented the report of the Finance & Personnel Committee, which included a review of our current 401(k) deposits along with steps taken by the provider to reduce the administrative burden of working with non-employees with accounts; a report from our worker compensation insurance provider noting another year with no claims and a favorable premium rate as a result; information on a recent staff termination; an update on our request through Sen. Tammy Baldwin's office on congressionally directed spending; and significant anticipated reductions to our Program Year 2024 WIOA allocations. Also reviewed was the January 2024 financial report. **Motion was made by Ms. Pantol, and seconded by Mr. Walker, to accept the report of the Finance & Personnel Committee as presented; motion carried**

**Board Updates:** Mr. Snyder encouraged members of the committee to exhibit at our upcoming job fairs in Fond du Lac (April 18) and the Fox Cities/Appleton (May 22).

**Committee Discussion/Round Robin:** Chair Biehn opened the floor for committee members to share workforce activities with their employer or in their agency.

**Adjournment:** The meeting was adjourned at 3:33 pm.

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