



## **MINUTES**

### **FVWDB Executive Committee Meeting**

June 7, 2018, 1:00 PM

Conference Call

Fox Valley Workforce Development Board

1401 McMahon Dr., STE 200, Neenah, WI

**Members in Attendance:** Tony Beregszazi, Joe Gonyo, Brad Grant, Jason Hendricks, Brian Kaminske, Robert Sivick and Donna Kalata (ex-officio).

**Members Excused:** Aimee Hostettler and Jodie Larsen

**Others in Attendance:** Carrie Korth-FVWDB and Anthony Snyder-FVWDB

**Call to Order:** The meeting was called to order by Mr. Hendricks, Vice Chair, at 1:03 PM.

**Approval of Consent Agenda (*Action Item*):** A motion to approve the Consent Agenda was made by Mr. Kaminske and seconded by Mr. Grant. The motion carried. This motion approved the following: meeting agenda and minutes from the 5/10/18 Executive Committee Meeting.

#### **OLD BUSINESS:**

**McMahon Drive Building Update:** Mr. Snyder stated that there has been interest in the building, according to our real estate broker, but no offers as of yet. Our current tenant is planning to vacate by 8/31/18. A copy of lease and sale sheets for the building were provided.

**Personnel Manual Update (*Action Item*):** Following the annual Department of Workforce Development monitoring in April, Mr. Snyder advised that two changes were recommended to the employee personnel manual. A motion to approve the changes to the Personnel Manual was made by Mr. Beregszazi, seconded by Mr. Grant. Motion carried.

#### **NEW BUSINESS:**

**Awarding of One Stop Operator Contract (*Action Item*):** Mr. Snyder advised there was no interest during the first One Stop Operator request for proposal. However, during the second RFP posting, the current One Stop Operator Consortium, (aka Fox Valley WDA4 One-Stop Operator Management Consortium) made up four agencies: LETC, DWD-Job Service, DWD-Office of Division of Vocational Rehabilitation and DWD-Office of Veterans Employment Services submitted a proposal. The Board was required to attach a dollar value to this contract with the understanding that any dollars expended would go toward investments in our Job Centers rather than payment to the consortium or consortium partners. The Board's One Stop Committee reviewed and evaluated the proposal and recommended that we award the OSO contract to said consortium. A motion was made by Mr. Grant to accept the One Stop Operator Proposal as submitted, seconded by Mr. Sivick. Motion carried.

**Adjournment:** The meeting was adjourned at 1:12 PM.

**Future Meetings:** The next JOINT **Board of Directors/Chief Elected Officials Meeting** will be held on Tuesday, June 26 from 1:00 – 4:00 PM at the James P. Coughlin Center, 625 E county Rd Y, Oshkosh, WI.

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