



# WORKFORCE DEVELOPMENT BOARD, INC.

*Building a world class workforce*

## MINUTES

### FVWDB Executive Committee and Chief Elected Officials (CEOs) Joint Meeting

April 28, 2016 at 11:00am

Oshkosh Area Workforce Development Center, Oshkosh, WI

**CEO Members in Attendance:** Allen Buechel, Alice Connors, Mark Harris, Donna Kalata, and Harley Reabe.

**CEO Members Excused:** Dick Koeppen

**Executive Committee Members in Attendance:** Deb Behringer (by phone); Tony Beregszazi; Jodie Larsen; Jose Martinez; David Thiel; and Margaret Winn

**Executive Committee Members Excused:** Brad Grant; Terri Lick; and Mark Westphal

**Others in Attendance:** Stefanie Hayford, FVWDB; Anthony Snyder; Paul Stelter, FVWDB; and Dale Walker, FVTC

**Call to Order:** The meeting was called to order by Mr. Reabe for the Chief Elected Officials and by Ms. Winn for the Executive Committee at 11:02am.

**Approval of Agenda (*Action Item*):** A motion to approve the Agenda on behalf of the CEOs was made by Ms. Connors and second by Mr. Harris. The motion carried. A motion to approve the Agenda on behalf of the Executive Committee was made by Mr. Martinez and second by Mr. Beregszazi. The motion carried.

**Approval of Minutes from 3/1/16 CEO Meeting (*Action Item*):** A motion to approve the CEO meeting minutes was made by Mr. Harris and second by Mr. Buechel. The motion carried.

**Approval of Minutes from 3/23/16 Executive Committee Meeting (*Action Item*):** A motion to approve the Executive Committee meeting minutes was made by Ms. Behringer and second by Ms. Larsen. The motion carried.

**Q&A with Chief Executive Officer Candidate:** Mr. Buechel gave the group a report from the Ad Hoc Employment Committee explaining why they chose Anthony Snyder recommend to this group (written copies were provided prior to the meeting). Mr. Snyder then gave a brief description of his background and personal goals. The group was then invited to ask questions of Mr. Snyder.

**Move to Closed Session as per State Statute 19.85(1)(c) for Personnel (*Action Item*):** A motion to move to closed session by the CEOs was made by Mr. Buechel and second by Mr. Harris. The motion carried. A motion to move to closed session by the Executive Committee was made by Mr. Beregszazi and second by Mr. Thiel. Roll call was taken. The motion carried. Mr. Snyder left the room.

**Return to Open Session as per State Statute 19.85(1)(c) for Personnel (*Action Item*):** A motion to move to open session by the CEOs was made by Ms. Connors and second by Mr. Buechel. The motion carried. A motion to move to open session by the Executive Committee was made by Mr. Martinez and second by Mr. Beregszazi. Roll call was taken. The motion carried. Mr. Snyder returned to the room.

**Approval of Actions Discussed in Closed Session (*Action Item*):** A motion to extend the employment contract to Mr. Snyder first by Mr. Thiel and second by Mr. Beregszazi. The motion carried.

**Brief Update on DOL Audit:** Mr. Stelter reported that it appears the State is getting closer to resolving this issue with the Feds. A lot of progress has been made with the West Central WFB. Fox Valley's \$102K obligation remains but Mr. Stelter will be requesting some type of additional relief. Scott Janson (DWD Administrator) and the DWD Attorney may attend the Joint BOD/CEO Meeting in May to give us official word on the status. The question was raised on what the remaining \$102K obligation is for. Mr. Stelter responded that it's all applied to building that we own in Neenah.

**Chief Elected Officials - Proposed Job Center Resource Sharing Agreement and Cost Allocation Plan for PY17 (*Action Item*):** Mr. Stelter shared the DRAFT Sharing Agreement and Cost Allocation plan with the group. He explained that DOL hasn't issued guidelines yet for WIOA but the State wants to update these policies to have a more standardized approach and procedure. The group discussed and the CEOs will bring the documents back to their respective Corporate Council to review to ensure that they are comfortable with them and be prepared to discuss at the May Joint CEO/BOD Meeting. No vote was taken on this matter.

**Adjournment:** The meeting was adjourned at 11:58am.