

Fox Valley Workforce Development Board
Executive Committee minutes
Thursday, December 10, 2014 at 3:00 PM

Committee members in attendance: Ms. Winn, Ms. Cronmiller, Mr. Thiel, Mr. Beregzazi, Ms. Larson, Ms. Reese.

Call to Order

Meeting was called to order at 3:00.

Approval of Minutes from 5/6/14 meeting (*Action item*)

Motion to defer approval as too few members present were at the May meeting Mr. Beregzazi, second by Ms. Reese. All were in favor and motion carried.

Review of CEOs 2014 Performance.

Ms. Winn provided a summary of written comments from ad hoc committee members, Ms. Mingus, Mr Buechl, Mr. Meyers and shared her own observations. Generally, the prevailing sentiment was that Mr. Stelter has added great value to the FVWDB by building and retaining a strong, knowledgeable team, the development and implementation of the strategic plan and providing excellent leadership and credibility within the community, the State and our partners. Members present proceeded to provide their own evaluations. Again, all comments were positive highlighting Mr. Stelter's accomplishments as a leader, his success in navigating the DOL audit/appeal process, the partnerships he has created locally and throughout the state with other workforce entities, his enhanced engagement of board committees which contributes to greater involvement of board members, and the initiatives to train and onboard new Board members. Overall, Mr. Stelter has successfully re-established the credibility of the FCWDB with CWI, WWDA and DWD from a financial perspective and program operations level. He has demonstrated the ability to meet the established performance expectations.

Review of CEOs 2015 Goals

Concurrence was established that the following are Goals for 2015:

- Update strategic plan, in light of the WIOA legislation and changed economic and workforce conditions:
 - Revise and implement tactical actions required
 - Continue active participation in regional workforce and economic development initiatives
- Continue to work on strong, financial position
 - Diversify funding sources to enhance stability
- Complete organizational analysis and develop succession plan for CEO.
 - Continue Board engagement, development and training

Review and Approve 2015 CEO salary *(Action item)*

Ms. Winn provided a brief overview of the current Agreement between the Board and Mr. Stelter.

Mr. Thiel moved and Ms. Cronmiller seconded that Mr. Stelter be extended a one year contract with the expectation of 32 hours per week of service availability and a 5% increase over the current year contract amount. Approval was unanimous.

Adjournment *(Action item)*

Motion to adjourn meeting first by Mr. Berezgazi, second by Ms. Reese and meeting adjourned.

Respectfully submitted,
Debra Cronmiller