

**The Fox Valley Workforce Development Board
Executive Committee Meeting – OPEN minutes
May 6, 2014**

Committee members present: Mr. Grant (via phone), Mr. Martinez (via phone), Mr. Thiel (via phone), Ms. Mingus, Ms. Behringer, Mr. Stelter, Mr. Westphal, Mr. Dissing
Other present: Mr. Hesse, Ms. Reinke

Call to Order

Meeting was called to order by Ms. Mingus at 2:59 p.m.

Approval of Minutes from 2/6/14 (Action Item)

Minutes from 02/06/14 meeting were reviewed; a motion by Mr. Westphal was made to accept the minutes, Ms. Behringer seconded. All were in favor, motion carried.

Discussion on and approval of proposed updates to By-Laws (Action Item)

A detailed discussion on the proposed by-law changes and reasoning behind the changes ensued. After discussions, a motion to approve the recommendations as noted and propose to the full board for their approval first by Mr. Westphal, second by Mr. Dissing. All were in favor and motion carried.

Approval of recognition for Board members (Action Item)

Mr. Stelter spoke on two new policies – Retirement Recognition Policy and Board of Directors Recognition Policy. Both policies were written in an effort to streamline our recognition efforts of retirees and those Board members who served full terms. Discussion ensued. A motion to accept the policies with noted changes first by Mr. Westphal, second by Mr. Dissing. All were in favor and motion carried.

Review recommendations from HR/Personnel Committee

Mr. Stelter spoke on the HR/Personnel committee meeting and performance measures that were presented to them and that are being worked on.

Move to Closed Session as per State Statute 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data (Action Item)

Motion by Mr. Grant to move closed session, Mr. Westphal seconded. All were in favor, moved to close session.

Return to Open Session as per State Statute 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data (Action Item)

Motion by Ms. Behringer to move back to Open Session, second by Mr. Westphal. All were in favor and meeting went to Open Session at 4:07 p.m.

Approval of Actions Discussed in Closed Session (Action Item)

Motion in Open Session to approve the items discussed in Closed Session by Ms. Behringer, second by Mr. Westphal. All were in favor and motion carried.

Adjournment

Mr. Dissing made a motion to adjourn at 4:10 p.m., second by Ms. Behringer. Meeting adjourned.