

Fox Valley Workforce Development Board
Executive Committee Meeting – DRAFT minutes - CLOSED
Thursday, November 21, 2013 at 1:00 PM

Present: Mr. Westphal, Mr. Martinez, Mr. Grant, Mr. Bartz, Mr. Dissing, Ms. Roettger, Mr. Stelter, Ms. Mingus

Others present: Ms. Reinke

Call to Order

Meeting was called to order by Ms. Mingus.

Approval of Minutes from Joint LEO/Exec. meeting from 5/16/13 (Action Item)

Motion to approve the minutes from the Joint LEO/Executive Committee meeting on May 16, 2013 first by Mr. Martinez and second from Mr. Dissing. All were in favor and motion carried.

Move to Closed Session as per State Statute 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data (Action Item)

Motion made to move to closed session first by Mr. Martinez, second from Mr. Westphal. All were in favor and meeting moved to closed session. Ms. Reinke left the meeting. After discussion, Mr. Stelter left the meeting.

General discussion and purpose of this meeting being called was to discuss the employment agreement with Mr. Stelter. Mr. Stelter approached Ms. Mingus wanting to increase hours to meet the demand of the job.

Return to Open Session as per State Statute 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data (Action Item)

Motion to return to open session first by Mr. Dissing, second by Mr. Bartz. All were in favor and meeting moved back to open session.

Ms. Reinke and Mr. Stelter returned to the meeting.

Approval of Actions Discussed in Closed Session (Action Item)

Motion was made to accept the discussions made in closed session first by Mr. Grant, second by Ms. Roettger. All were in favor and motion carried.

Details of the motion included - effective 1/1/2014, annual salary of \$80,000 to be paid in 26 equal installments on a bi-weekly basis for an average of 32 hours per week. The CEO shall be entitled to two (2) weeks paid vacation plus an additional two (2) weeks pursuant to policy for not taking health insurance. Paid vacation is prorated based on .8 fte to 16 days total.

Adjournment

Motion to adjourn the Executive Committee meeting first by Mr. Bartz, second by Mr. Westphal. All were in favor and meeting adjourned.