

**Fox Valley Workforce Development Board, Inc.**  
**Executive Committee Meeting**  
**Approved Meeting Minutes-PUBLIC**  
**May 1, 2012**

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**FVWDB Executive Committee Members Present:** Mr. Grant, Mr. Martinez, Mr. Dissing, Ms. Roettger (joined via phone/computer)

**Members Absent:** Mr. Kleman, Mr. Schultz, Mr. Thiel

**Others Present:** Mr. Hesse, Ms. Jusic, Ms. Rivera, Ms. Meyer, Betty Gregory-Paasch (Bay Area WDB) joined via phone/computer at 1:36 p.m.

**Mr. Grant called the Executive Committee meeting to order at 1:07 p.m.**

**Approval of Minutes from March 7, 2012**

*Mr. Martinez made a motion to approve the March 7, 2012 meeting minutes. Mr. Dissing second. There was no discussion and the minutes were approved unanimously.*

**Approval of Revised Minutes from January 17, 2012**

An omission was noticed in the January 17, 2012 conference call minutes. The motion to approve a change in the FVWDB Personnel Policy was not noted in the call minutes. Discussion on the revision on the minutes ensued and how to ensure that the minutes were approved, and that in fact the policy change was approved. The group agreed that the practice was already present and policy simply needed the change to describe current practice. Change was discussed and agreed to at the subsequent Joint Executive Committee and LEO Joint Meeting on January 25, 2012. At the February 6, 2012 Board meeting, the full Board reviewed draft meeting minutes from the January 17 Executive Committee meeting and the January 25 Joint meeting.

*Mr. Martinez made a motion to approve the January 17, 2012 conference call minutes as revised, including the approval of the Personnel Policy change. Mr. Dissing second. There was no further discussion and the revised minutes were approved.*

**Move to Closed Session as per State Statute 19.85(1)(c) for Personnel and 19.85(1)(e) for Competitive Bid Process – Adult and Dislocated Worker RFP**

*Mr. Martinez made a motion to move to closed session as per State Statute 19.85(1)(c) for Personnel and 19.85(1)(e) for Competitive Bid Process – Adult and Dislocated Worker RFP. Mr. Dissing second. There was no discussion and the meeting unanimously moved to closed session at 1:13 p.m.*

Ms. Rivera left the room, and rejoined during the proposal presentations.

**Return to Open Session as per State Statute 19.85(1)(c) for Personnel and 19.85(1)(e) for Competitive Bid Process – Adult and Dislocated Worker RFP**

*Mr. Dissing made a motion to return to open session as per State Statute 19.85(1)(c) for Personnel and 19.85(1)(e) for Competitive Bid Process – Adult and Dislocated Worker RFP. Mr. Martinez second. There was no discussion and the meeting returned to open session at 3:21 p.m.*

**Approval of Actions Discussed in Closed Session**

*Mr. Martinez made a motion to recommend to the full Board to award the contract for PY12 Adult and Dislocated Worker services to Advocap, Inc., and LETC, the two highest scoring agencies. Mr. Dissing second. There was no further discussion and the motion passed unanimously.*

**Adjournment**

*Mr. Dissing made a motion to adjourn the meeting. Mr. Martinez second. There was no discussion and the meeting adjourned at 3:22 p.m.*

**Respectfully submitted,**

**Al Hesse**