

Fox Valley Workforce Development Board, Inc.
Executive Committee Conference Call
DRAFT Meeting Minutes-Public
September 30, 2011

FVWDB Executive Committee Members Present: Mr. Grant, Mr. Martinez, Mr. Thiel
Members Absent: Mr. Schultz, Ms. VanNess, Mr. Kleman
Others Present: Ms. Welch, Ms. Jusic

Mr. Grant called the Executive Committee meeting to order at 10:07 a.m.

Approval of September 6, 2011 meeting minutes (Action Item)

Tabled until next meeting.

PY11 Budget Approval (Action Item)

Ms. Welch explained that the budget was corrected from the Board meeting. Mr. Martinez asked about the balances remaining and if these are unobligated funds. Ms. Welch explained that some grants if they don't get expended, they will have to get readjusted in grants or will be used for more training. Also, some grants go longer than June 30, 2012. She explained that the training expenses will be closely monitored in order not to overspend in the funds. The members present will give consent to proceed with the budget as it is in order to sign contracts with subcontractors to avoid break in services.

Ms. Welch also discussed the current events at the Senate and House and that in a proposed budget, WIA does not go past December 2012. She added that she is a member of the USCM WDC committee formed to innovate and redefine the workforce system and integrate funding. Virginia Fox emphasized that her focus is to consolidate the 47 workforce programs into one. Currently there is a high possibility of a rescission of any unspent funds at year end.

Ms. Welch proposed a meeting around October 10th with the auditors. A formal meeting will be set up around the 10th. Ms. Welch has consent to move w/ current budget.

Fox Valley WIA PY11 Drafting of Local Plan Meeting

Ms. Welch met with the Technical colleges last week, and also added that FVWDB will have an EDC meeting in the following weeks. FVWDB staff is trying to iron out pieces for the plan, and have it drafted by the end of the month of October.

Annual Performance Review Schedule

Tabled until next meeting.

FVWDB Building Appraisal Approval (Action Item)

Ms. Welch asked for approval to contact for building appraisals. Mr. Thiel suggested having preliminary work done on appraisal. Mr. Grant suggested that a realtor be contacted first to see what the value is. Appraisal is very expensive and can be discussed later. Ms. Welch informed the staff of FVWDB that we will be moving to another location by January 1, 2012. Mr. Martinez suggested giving committee some options about pricing of appraisals. He will send Ms. Welch a contact for a possible appraisal option.

Ms. Welch also informed the group that if we sell the building, we cannot rent it back from the buyer as it is not considered an arms-length transaction. McMahon is willing to work with FVWDB with renting the building and buying the current one. There was some discussion on some DOL Monitoring issues and next steps for DWD to submit to DOL.

Adjournment

Mr. Grant adjourned the meeting at 11:00 a.m.

Respectfully submitted,

Cheryl A. Welch