



## MINUTES

### Strategic Programs Committee Meeting

2:30 pm, Thursday, June 13, 2022

Virtual Meeting

**Members in Attendance:** Debra Warga, Anna Bierer, Ryan Long, Henry Merrill, and Craig Wehner.

**Members Excused:** Patty Milka and Mark Westphal.

**Others in Attendance:** Terri Green and Anthony Snyder – FVWDB.

**Call to Order:** Ms. Warga called the meeting to order at 2:31 pm.

**Approval of Agenda (*Action Item*):** A motion to approve the agenda was made by Craig Wehner, and seconded by Anna Bierer; motion carried.

**Approval of Minutes from May 13, 2022, Strategic Programs Committee Meeting (*Action Item*):** Henry Merrill made a motion to approve the minutes with the correction of two typing errors, seconded by Ryan Long with Craig Wehner abstaining; motion carried.

**Approval of Minutes from May 5, 2022, Strategic Programs Committee Meeting (*Action Item*):** Mark Westphal made a motion to approve the minutes with one edit, seconded by Henry Merrill; motion carried.

**Committee Meeting Updates – New Year:** The committee agreed to continue virtual meetings with the option for a hybrid meeting as needed. Meetings will remain the first Thursday of the month with a slight change in time, 1:30 – 3:00 pm. Debbie Warga will remain as the Chair and the committee will review the opportunity for new members.

**Sub-recipient Updates:** Ms. Green updated the committee on basic steps being taking to on-board the Forward Service Corporation. Multiple meetings have taken place to gain insight into hiring, participant notifications and contracts to ensure a smooth transition for a July 1, 2022 effective date.

**Job Readiness Program:** Ms. Warga started the conversation about the need to provide additional support to resource center clients. This will be an ongoing conversation to develop a plan with job center partners to keep people working and retaining employment. The job center is observing that people are trapped in a cycle of getting a job and losing the job. Initial discussions included ideas related to case management and researching best practices.

The committee will meet next at 1:30 pm on Thursday, July 7, 2022.

**Adjournment:** The meeting was adjourned at 4:10 pm.

*The Fox Valley Workforce Development Board is an equal opportunity employer and service provider. If you have a disability and need assistance with this information, please dial 7-1-1 for Wisconsin Relay Service or at 800-947-3529. At no cost, you may request information in an alternate format, including language assistance or translation information to your preferred language by contacting us at (920) 594-3655.*

A proud partner of the American  network