



## MINUTES

### FVWDB Board of Directors Meeting

2:30 pm Thursday, June 15, 2023

Via Zoom

**Members Present:** Chair Brian Kaminske, Vice Chair Laura Biehn, Treasurer Brad Grant, Immediate Past Chair Jason Hendricks, Dustin Delsman, Amy Groshek, Aimee Hostettler, Amanda Kopetsky, Jennifer Marks, Jose Martinez, Jeff Mikorski, Patty Milka, Sarah Pantol, Melina Roeder, Debbie Warga, Mark Westphal and Craig Wehner.

**Members Excused:** Secretary Dale Walker, Tony Beregszazi, Kasey Borkenhagen, Russ Haase, JoAnn Hall, Rob Kleman, and Larry Lautenschlager.

**Others Present:** Anthony Snyder – FVWDB.

**Meeting Call to Order:** Chair Kaminske called the Board of Directors to order at 2:35 pm and called the roll.

**Approval of Meeting Agenda (*Action Item*):** Mr. Kaminske introduced the agenda. **Motion by Ms. Milka, and seconded by Mr. Martinez, to approve the agenda as presented; motion carried.**

**Approval of Minutes from 5/18/23 Executive Committee Meeting (*Action Item*):** Mr. Kaminske presented the meeting minutes. **Motion by Ms. Warga, and seconded by Ms. Pantol, to approve the minutes from the 5/18/23 Executive Committee Meeting as presented; motion carried.**

**Finance & Personnel Committee Report:** Mr. Grant presented the report of the Finance & Personnel Committee which included the most recent financial reports showing strong performance, update to the Board's Cost Allocation Plan, an update to the Board's insurance coverage, and a preliminary budget for Program Year 2023. **Motion by Mr. Westphal, and seconded by Ms. Pantol, to accept the report of the Finance & Personnel Committee and all associated items as presented; motion carried.**

**Strategic Programs Committee Report:** Ms. Warga presented a report of the Strategic Programs Committee, which included an update on the transition of all case files for all adult programs from Labor, Education and Training Center (LETC) to Forward Service Corporation (FSC) as of 7/1/23; the recommendation to extend a one-year of renewal of the WIOA Youth Contract to FSC for 7/1/23-6/30/24; and extended appreciation to all members completing terms on the committee. **Motion by Mr. Martinez, and seconded by Ms. Biehn, to accept the report of the Strategic Programs Committee and all associated items as presented; motion carried.**

**FVWDB Board Update:** Mr. Snyder shared with the Board updates on recent activities. He introduced Ms. Warga who provided details on the recent dislocation and rapid response activities for AriensCo employees in Brillion. Mr. Snyder continued with updates on the expansion of our Windows to Work

program under contract with the Wisconsin Department of Corrections adding Taycheedah Correctional Institution to our list of prisons being served, beginning 7/1/23. Mr. Snyder provided a high-level overview of a new grant the Board has received, the Quality Jobs, Equity, Strategy and Training (QUEST) Disaster Recovery National Dislocated Worker Grant which will focus on childcare issues. Finally, he extended appreciation to LETC's Executive Director, Cindy Kiesling, and all members of the LETC staff who have provided career services to our clients across many grants as our subrecipient since 2007. LETC has decided to end its contract with the Board as of 6/30/23 and wind down operations in July 2023.

**Adoption of the Joint Agreement for Program Year 2023 (*Action Item*):** Mr. Kaminske and Mr. Snyder explained the Joint Agreement. **Motion by Mr. Martinez, and seconded by Ms. Biehn, to approve the agenda as presented; motion carried.**

**Report from the Ad Hoc Nomination Committee - Election of Officers (*Action Item*):** Ms. Milka, Chair of the Nominating Committee, presented the slate of candidates for a one-year term beginning July 1:

- Chair of the Board - Laura Biehn, Sargento Foods, Inc.;
- Vice-Chair of the Board - Dale Walker, Fox Valley Technical College;
- Secretary – Sarah Pantol, FLASH Trucking;
- Treasurer – JoAnn Hall, Moraine Park Technical College; and
- Advancing to the role of Immediate Past Chair – Brian Kaminske, Waupaca Foundry.

**A motion to close the nominations and unanimously approve the slate as presented was made by Ms. Hostettler, and seconded by Ms. Milka; motion carried.**

**Acknowledgement of Outgoing/Retiring Members of the Board and Committees:** Mr. Kaminske extended appreciation to the following:

- Treasurer Brad Grant (Premier Financial Credit Union) and Immediate Past Chair Jason Hendricks (J.F. Ahern), who completed two years in officer roles and would be returning to the FVWDB as directors. He also thanked officers Ms. Biehn and Mr. Walker who were moving up one position. He welcomed Ms. Pantol and Ms. Hall to their new roles as officers.
- Director Patty Milka (Think Hallmark Real Estate) and Director Mark Westphal (Fox Valley Area Labor Council) for service on the FVWDB and the Strategic Programs Committee. Both have completed multiple terms and are not seeking reappointment.
- Finance & Personnel Committee Members – Kortni Smith (formerly with Wipfli and now with Summerfest) and Katlyn Hendricks (Student), both who served as non-members of the committee and had completed terms.
- Strategic Programs Committee – Henry Merrill (Fox Valley Technical College) who had completed multiple terms, and Debra Warga for serving as committee chair for the past two years. Ms. Warga will be continuing on the committee as a member.
- Mr. Kaminski also recognized the work of the WDA4 County Consortium, made up of members of our six (6) counties. They are Chair John Jarvis (Waupaca County), Vice Chair Jon Doemel (Winnebago County), Secretary Alice Connors (Calumet County), Sam Kaufman (Fond du Lac County), Harley Reabe (Green Lake County) and Joe McClone (Waushara County).

- Finally, Mr. Snyder asked the FVWDB for a round of applause for Board Chair Brian Kaminske (Waupaca Foundry), who had completed two terms in that role and is moving on to the role of Immediate Past Chair.

**Round Robin Sharing:** Mr. Kaminske led a discussion of workforce issues among Board members.

**Adjournment:** The meeting was adjourned at 3:49 pm.

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