



## MINUTES

### FVWDB Board of Directors Meeting

2:30 pm Thursday, February 16, 2023

Via Zoom

**Members Present:** Chair Brian Kaminske, Secretary Dale Walker, Treasurer Brad Grant, Immediate Past Chair Jason Hendricks, Kasey Borkenhagen, Amy Groshek, JoAnn Hall, Aimee Hostettler, Rob Kleman, Jose Martinez, Patty Milka, Sarah Pantol, Melina Roeder, and Craig Wehner.

**Members Excused:** Vice Chair Laura Biehn, Tony Beregszazi, Dustin Delsman, Russ Haase, Amanda Kopetsky, Jennifer Marks, Larry Lautenschlager, Jeff Mikorski, Debbie Warga, and Mark Westphal

**Others Present:** Mike Lutz – Milsco/Waushara County, Anne Mares – Coalesce, Kayla Countney – Goodwill NCW, Lisa McArthur – Envision Fond du Lac, and Bobbi Miller and Anthony Snyder – FVWDB.

**Meeting Call to Order:** Chair Kaminske called the Board of Directors to order at 2:32 pm and called the roll. Mr. Snyder introduced the guests.

**Approval of Meeting Agenda (*Action Item*):** Mr. Kaminske introduced the agenda. **Motion by Mr. Martinez, and seconded by Mr. Grant, to approve the agenda as presented; motion carried.**

**Approval of Minutes from 1/19/23 Executive Committee Meeting (*Action Item*):** Mr. Kaminske presented the meeting minutes. **Motion by Mr. Martinez, and seconded by Mr. Grant, to approve the minutes from the 1/19/23 Executive Committee Meeting as presented; motion carried.**

**Rebranding Follow Up from Strategic Planning:** Ms. Mares presented the results of the voice of the customer research and shared some preliminary names and taglines for feedback. After gathering feedback, Ms. Mares reports her team will continue to refine their ideas based on that feedback and report back to the Board/Executive Committee at a future meeting.

**Finance & Personnel Committee Report:** Mr. Grant presented the report of the Finance & Personnel Committee which included the most recent financial reports showing strong performance, updates to the Board's employee handbook, an update to the Board's Conflict of Interest policy as it relates to grant enrollments, and extended best wishes and appreciation to Kortni Smith, our longtime Wipfli accountant, who has resigned in January 2023. The committee will now work with a new Wipfli assigned CPA, Kristy Gamble.

**Strategic Programs Committee Report:** With the absence of Ms. Warga, Mr. Snyder presented a report of the Strategic Programs Committee, which included the announcement that our longtime WIOA subrecipient, Labor Education and Training Center (LETC), will wind down operations after 6/30/23. He also provided an overview of activities at the Fox Cities Job Center – Menasha, workforce development activities at several local libraries, the results of the grant performance, information about registering for upcoming job fairs and the event link for the Wisconsin Department of Workforce Development's (DWD) Winning With Wisconsin event on March 3.

**Subrecipient Update/Next Steps with Procurement:** With the impending closure of LETC on 7/1/23, Mr. Snyder reviewed the process for conducting a rapid Request for Proposal (RFP) process to determine a new subrecipient for all grants held by LETC. He urged the Board to assist in the process by sharing the RFP link with their networks, once it was available.

**Motion was made by Mr. Martinez, and seconded by Ms. Hall, to accept the Rebranding Report, the Financial and Personnel Committee Report, the Strategic Programs Committee Report and the Subrecipient/Procurement Report as presented; motion carried.**

**Community Partnerships:** Mr. Snyder discussed the role of the FVWDB as the hub of workforce activity in our region and shared the importance of knowing about grants and referral opportunities to/from other workforce and community partners.

- Mr. Snyder introduced Ms. Countney, who discussed the Workforce Innovation Grant (WIG) managed by Goodwill NCW, Rawhide and Fox Valley Technical College, called Career EXCELerate.
- Mr. Snyder introduced Ms. McArthur who shared information on the Envision Fond du Lac's holistic approach to workforce attraction and retention.
- Mr. Snyder introduced Rob Kleman, president and CEO of the Oshkosh Chamber, who shared economic information from a recent presentation to attendees at their Economic Update Breakfast with Brian Beaulieu.

**Sharing:** Mr. Kaminske invited Board members to share any updates from their employers or agencies for the benefit of the full Board.

Adjournment: The meeting was adjourned at 4:20 pm.

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