



**Fox Valley Workforce Development Board
Youth Council Committee
May 9, 2016**

Committee members in attendance: Paul Stelter (FVWDB), Craig Christianson (Silver Star Brands), Megan Liptow (Marian University), Craig Wehner (DVR), Anthony Snyder (FVWDB), Jill Valdez (FVWDB), Ana Rivera (FVWDB), Al Hesse (FVWDB), Kimberly Lemieux (FVWDB)

Attendance via phone: Kay Hinton (Winnebago County Housing Authority), Tania Kilpatrick (CESA 6)

Call to Order: Meeting was called to order by Craig Christianson

Introductions and Welcome: Introductions were made. Quorum was not met so we moved to a non-action item.

Elect a temporary Chair for this meeting: Craig Christianson agreed to be a temporary chair

Quorum was met.

Discussion on Adult and Dislocated worker and one stop proposals: We grouped the counties into northern (Waupaca, Calumet and Northern Winnebago), central (Southern Winnebago and Calumet) and southern (Fond du Lac and Green lake) regions. Recommendations will be brought to the One Stop Committee on May 12, 2016 that LETC receive the northern and central regions and ADVOCAP will receive the central region for the One-stop contracts. For the WIOA Dislocated Worker and Adult case management programs, LETC receives the Northern region and ADVOCAP receives the central and southern regions.

The finance committee meeting was held this morning, and last week the PY16 numbers came in and there is a 16 percent decrease across the 3 programs. We are going to reduce the dislocated worker and adult surplus by 5 percent. We will receive word in the next few months as to if we receive the H1B COL grants that we applied for.

Approval of February 3, 2015 Minutes :

Motion to approve minutes from the February 3, 2015 by Megan Liptow, seconded by Kay Hinton. Discussion ensued. All were in favor, motion was carried.

WIOA Youth Proposals (action item) – The youth RFP’s were kept in the county approach not regional approach. A recommendation that ADVOCAP be awarded Winnebago, Green Lake, Fond du Lac, and Calumet counties as long as they follow the limits within the RFP and a recommendation that CAP services will be awarded Waushara and Waupaca counties as long as they follow the limits within the RFP. There was a discrepancy with the Green Lake request for PY 17 however it will not affect PY16 RFP.

Craig Wehner made motion to recommend Waupaca and Waushara counties be awarded to CAP Services as long as they follow within the limits of the RFP, second by Megan Liptow. All were in favor, motion carried.

Craig Wehner made a motion to recommend Winnebago, Calumet, Green Lake and Fond du Lac to be awarded to ADVOCAP as long as they follow within the limits of the RFP, second by Megan Liptow. All were in favor, motion carried.

WIOA Youth transition – Jill Valdez and Ana Rivera will be taking over the Youth Program.

Future Youth Council Schedule – we would like to set up 2 youth council meetings per year. Craig Wehner suggested that coordination's with DVR, FVTC and the Chambers should occur and we may need to meet more often. Paul Stelter suggested that the council meet again in 3 months to discuss the agenda and the future of the youth program. Ana Rivera will come up with a schedule of meetings.

Other business- Craig Christianson will represent this committee and the next Board meeting, Jill will e-mail conflict of interest form to those not here.

Adjourn -Motion to adjourn by first by Craig Wehner second by Megan Liptow. All were in favor, meeting adjourned.

Minutes approved on 2/14/2017.