



# WORKFORCE DEVELOPMENT BOARD, INC.

*Building a world class workforce*

## Minutes

### HR/Personnel Committee Meeting Wednesday, September 14<sup>th</sup>, 2016 at 3:15 pm Oshkosh Job Center, Oshkosh

**Members in Attendance:** Debra Behringer (by phone), Tony Beregszazi, and Jodie Larsen (by phone)

**Members Excused:** Amanda Kopetsky and Linda Mingus

**Others in Attendance:** Stefanie Hayford, FVWDB and Anthony Snyder, FVWDB

**Call to Order:** The HR/Personnel Committee Meeting was called to order at 3:19 pm by Jodie Larsen, Committee Chair.

**Approval of Agenda (*Action Item*):** *The agenda was reviewed and a motion to approve the Agenda was made by Ms. Behringer and second by Mr. Beregszazi. The motion carried.*

**Approval of Minutes from 8/10/16 (*Action Item*):** *The meeting minutes for 8/10/16 were reviewed and a motion to approve the minutes was made by Mr. Beregszazi and second by Ms. Larsen. The motion carried.*

**Review Budget Impact on Staff/Staff Benefits:** Mr. Snyder reported that due to the budget deficient, he is looking for ways to reduce the Board employees' benefit costs. He provided the group with a price comparison of health care plans available through our existing broker. He explained that the cost of renewing our current plan will be available in two weeks. The group discussed the different plans and provided information on the health care plans their individual organizations utilize. Mr. Snyder will update the group at the next meeting on the status and any new information he receives.

**Update Policy and Procedure Manual:** Mr. Snyder provided the group with a copy of the edits he made to the FVWDB Personnel Policy. The group provided feedback on his changes. Mr. Snyder will continue to make updates to the policy and bring to the next meeting for feedback.

**Next Meeting Date:** The next scheduled meeting date is Wednesday, October 12<sup>th</sup> at 3:15 pm.

**Adjournment:** Ms. Larsen adjourned the meeting at 4:10 pm.

**Minutes Approved on 11/09/2016.**